

**MINUTES OF THE TWELFTH (12<sup>TH</sup>) MEETING OF THE BOARD OF GOVERNORS OF THE INSTITUTE HELD ON 06.12.2021 AT 10.30 A.M. IN THE COMMITTEE ROOM (1ST FLOOR) OF T.I.H BUILDING, IIT (BHU) VARANASI (Confirmed by the Board vide Resolution no. 13.1 dated 08.02.2022)**

**Members Present:**

1. Dr. Kota Harinarayana : Chairman  
[Through video-conferencing]
2. Prof. Pramod Kumar Jain :Member
3. Prof. Praveen Kumar :Member  
[Through video-conferencing]
4. Prof. Vinay Kumar Pathak :Member  
[Through video-conferencing]
5. Prof. Rajnesh Tyagi :Member
6. Prof. Shyam Bihari Dwivedi : Member
7. Sri Rajan Srivastava, Registrar (I/C) : Secretary

Prof. Rajiv Prakash, Dean (R&D) also attended the meeting as a special invitee. The Additional Secretary (Technical Education), MoE or his representative could not attend the meeting. However, comments on Agenda items from the Technical Section-I, MoE have been received which are placed as Annexure-A to these minutes.

At the outset, the Director extended a very warm welcome to Dr. Kota Harinarayana, the Chairman of the Board of Governors and other members. Then the Agenda items were taken up for discussion. The members were informed that the Under Secretary, Technical Education-I, Ministry of Education, vide e-mail dated 02.12.2021, has communicated comments of the Ministry on the Agenda items. It was decided that the comments will be considered while taking up the concerned agenda item.

**BoG Resol.No.12.1**  
**Item No.12.1**

**CONSIDERED** ratification of the minutes of the 11<sup>th</sup> meeting of the Board of Governors held on 27.08.2021.

**RESOLVED** that in terms of BoG Resolution No. 8.1 dated 26.04.2019, the minutes of the 11<sup>th</sup> meeting of the Board of Governors, held on 27.08.2021 placed at Appendix - 12.1-C of the Agenda approved by the Chairman, be ratified.

**RESOLVED FURTHER** that the orders dated 03.11.2021 of the Chairman, BoG approving re-phrased resolution no. 11.15 as per LEI format, as per Appendix-12.1-E of the Agenda, be ratified.

**BoG Resol.No.12.2**  
**Item No.12.2**

**CONSIDERED** recording of the Action Taken Report on the minutes of the 11<sup>th</sup> meeting of the Board of Governors held on 27.08.2021.

The members perused the Action Taken Report on the minutes of the 11<sup>th</sup> meeting of the Board of Governors, held on 27.08.2021.

**RESOLVED** that Action Taken Report on the minutes of the 11<sup>th</sup> meeting of the Board of Governors, held on 27.08.2021, placed at Appendix 12.2-A of the agenda, be approved and recorded.

**RESOLVED FURTHER** that the Registrar may consolidate the pending action items of the previous BoG meetings and present the document in the next Board meeting.

**BoG Resol.No.12.3**  
**Item No.12.3**

**A. CONSIDERED** recording of the Minutes of the 12<sup>th</sup> meeting of the Building and Works Committee held on 27.09.2021 at IIT(BHU), Varanasi.

**RESOLVED** that Minutes of the 12<sup>th</sup> meeting of the Building and Works Committee held on 27.09.2021 at IIT(BHU), Varanasi, placed at Appendix 12.3-A of the agenda, be approved and recorded.

**B. CONSIDERED** recording of the Minutes of the 9<sup>th</sup> Meeting of the Finance Committee held on 23.08.2021 at IIT (BHU), Varanasi.

**RESOLVED** that Minutes of the 9<sup>th</sup> Meeting of the Finance Committee held on 23.08.2021 at IIT (BHU), Varanasi, placed at Appendix 12.3-B of the agenda, be approved and recorded.

**C. CONSIDERED** recording of the Minutes of the 10<sup>th</sup> Meeting of the Finance Committee held on 11.10.2021 at IIT (BHU), Varanasi.

**RESOLVED** that Minutes of the 10<sup>th</sup> Meeting of the Finance Committee held on 11.10.2021 at IIT (BHU), Varanasi, placed at Appendix 12.3-C of the agenda, be approved and recorded.

**BoG Resol.No.12.4**  
**Item No.12.4**

**CONSIDERED** the presentation of the Dean (Faculty Affairs), IIT(BHU) regarding strengthening faculty composition keeping in view the future requirements of the Institute and upcoming specializations in the departments of the Institute.

The presentation by the Dean (Faculty Affairs) highlighted the emerging areas of research and teaching in the departments in which new faculty could be inducted. It was felt that the Institute may bring together the strengths of different departments for solving common research/industry problems.

**RESOLVED** that a comprehensive proposal covering strengths and requirements in terms of various specializations be prepared and circulated to all the members of the Board and the same be placed in the next meeting of the Board for consideration.

**BoG Resol.No.12.5**  
**Item No.12.5**

**A. CONSIDERED** ratification of the orders dated 11.08.2021, 24.09.2021, 25.09.2021,

12.10.2021 and 13.10.2021 of the Chairman, Board of Governors, approving the recommendations of Selection Committees for faculty positions in the Departments/School of Physics, Mechanical Engineering, Electrical Engineering, Chemistry, Electronics Engineering, Architecture Planning & Design.

**RESOLVED** that the aforementioned orders dated 11.08.2021, 24.09.2021, 25.09.2021, 12.10.2021 and 13.10.2021 of the Chairman, Board of Governors, approving the recommendations of Selection Committees, be ratified.

**BoG Resol.No.12.6**  
**Item No.12.6**

**A. CONSIDERED** ratification of the orders of the Chairman, BoG approving resignation of Dr. Sushant Mittal, Assistant Professor (Grade-I), Department of Electronics Engineering w.e.f. 15.11.2021 (AN).

**RESOLVED** that the order of the Chairman, BoG, accepting the resignation of Dr. Sushant Mittal, Assistant Professor (Grade-I), Department of Electronics Engineering w.e.f. 15.11.2021 (AN), as per Appendix-12.6-C of the Agenda, be ratified.

**B. CONSIDERED** ratification of the orders of the Chairman, BoG approving resignation of Dr. Sukarn Agrawal, Assistant Professor (Grade-II), Department of Computer Science & Engineering w.e.f. 22.10.2021(AN).

**RESOLVED** that the order of the Chairman, BoG, accepting the resignation of Dr. Sukarn Agrawal, Assistant Professor (Grade-II), Department of Computer Science & Engineering w.e.f. 22.10.2021(AN), as per Appendix-12.6-F of the Agenda, be ratified.

**BoG Resol.No.12.7**  
**Item No.12.7**

**CONSIDERED** ratification of the order dated 16.09.2021 of the Chairman, BoG approving the recommendation of the ISFAC at its meeting held on 16.09.2021 regarding placement of Dr. Ram Pyare, Ex-Professor, Department of Ceramic Engineering in Pay Level 15 (pre-revised HAG Scale).

**RESOLVED** that the order dated 16.09.2021 of the Chairman, BoG approving the recommendation of the ISFAC at its meeting held on 16.09.2021 regarding placement of Dr. Ram Pyare, Ex-Professor, Department of Ceramic Engineering in Pay Level 15 (pre-revised HAG Scale), as per Appendix-12.7-A of the Agenda, be ratified.

**BoG Resol.No.12.8**  
**Item No.12.8**

**CONSIDERED** ratification of the order dated 10.09.2021 of the Chairman, BoG approving the Annual Report of the Institute for the session 2020-21.

The Chairman suggested that the Annual Accounts of the Institute be expedited to enable presentation to parliament in time.

**RESOLVED** that the order dated 10.09.2021 of the Chairman, BoG approving the Annual Report of the Institute for the session 2020-21, as per Appendix-12.8-B of the Agenda, be ratified.

**BoG Resol.No.12.9**  
**Item No.12.9**

**A. CONSIDERED** the presentation by the Dean (Research & Development) about

assessment report on the outcomes and achievements of MoUs signed with various Foreign Entities/ Institutions so far.

**RESOLVED** that the outcomes and achievements of MoUs signed with various Foreign Entities/ Institutions so far, as per Annexure-B of these minutes, be recorded.

**B. CONSIDERED** recording of the Memorandum of Understanding (MoU) signed by IIT (BHU) with Foreign Entities/ Institutions.

The members were informed that the Institute has entered into Memorandum of Understanding with following foreign Entity/ Institutions under the approval of the Director:

<i>Sl. No.</i>	<i>Particulars</i>	<i>Date of Signing</i>
1.	IIT (BHU), Foundation, Albany, New York, USA	01.01.2021
2.	National Cheng Kung University, Taiwan	25.09.2021
3.	National Institute of Material Science, Japan	25.10.2021

**RESOLVED** that the Memorandum of Understanding (MoU) signed by IIT (BHU) with Foreign Entities/ Institutions, as per Appendix-12.8-B of the Agenda, be approved and recorded.

**BoG Resol.No.12.10**  
**Item No.12.10**

**CONSIDERED** recording of the status of pending vigilance cases with the Institute till 25.11.2021.

Members noted that there were no pending vigilance cases with the Institute.

**RESOLVED** that the status of pending vigilance cases with the Institute till 25.11.2021, be recorded.

**BoG Resol.No.12.11**  
**Item No.12.11**

**CONSIDERED** the guidelines for instituting Chair Professor/Chair Associate Professor positions in the Institute.

Members perused the revised guidelines placed at Appendix-12.11-B of the Agenda. A presentation was made by Prof. Rajiv Prakash, Dean (Research & Development).

**RESOLVED** that the guidelines for instituting Chair Professor/Chair Associate Professor positions in the Institute, as per Appendix-12.11-B of the Agenda, be approved and recorded with the following amendments:

- a) There will be following two categories of endowments :
  - (i) An endowment of at least Rs. 7 crores (Rupees Seven crores) to pay the full salary of the Chair Professor/Chair Associate Professor and other

allowances as per the norms or/and MoU signed between the funding agency/donor(s) and IIT (BHU) Varanasi.

- (ii) An endowment of at least Rs. 2 crores (Rupees Two crores) by an agency/ a single donor/a group of donors to pay an honorarium of Rs 25,000/- to one of the existing Associate Professor/Professor along with other expenses as per MoU signed between the funding agency/donor(s) and IIT(BHU) Varanasi.

b) The first line in the caption **Duration of the Chair** be rephrased as under:

The “appointment” against the Chair should be made for a minimum period of one year and extendable for another 2 years and then re-recruitment through laid down process.

**BoG Resol.No.12.12**  
Item No.12.12

**CONSIDERED** adoption of OM No. 2/9/2017-Estt.(Pay-II) dated 09.10.2020 of Department of Personnel & Training, Ministry of Personnel, Public Grievances & Pensions, Gol regarding calculation of monthly contribution towards cost of Pension payable during foreign service.

The members were informed that the Ministry of Education in its observations on the Agenda items had suggested placing this matter before the Finance Committee first.

**RESOLVED** that this matter be placed before the Finance Committee for consideration.

**BoG Resol.No.12.13**  
Item No.12.13

**CONSIDERED** the Special Recruitment Drive of Faculty positions in the Institute.

The members were informed that Shri Amit Khare, Secretary, Department of Higher Education, Ministry of Education, Gol vide his D.O. No. 33-2/2021-TS-III (Pt.I) dated 24.08.2021 regarding the faculty positions that are lying vacant in the Scheduled Castes, Scheduled Tribes, Other Backward Classes and EWS category in the Central Higher Education Institutions (CHEIs) functioning under the administrative control of the Ministry of Education. Further, in order to clear this backlog, all CHEIs should fill these vacancies in a Mission Mode within a period of one year starting from 5<sup>th</sup> September, 2021 to 4<sup>th</sup> September, 2022.

IIT (BHU) Varanasi has invited online applications from SC, ST, OBC, EWS and Person with Disabilities (PwD) (VH, OH, HH) under Special Recruitment Drive from Indian Nationals for the post of Professor, Associate Professor and Assistant Professor in its various Science & Engineering Departments and Interdisciplinary Schools vide Advertisement No. IIT(BHU) / FA/Special Drive /01/2021 dated 09.09.2021. The last date of submission of application was 08.10.2021.

The screening of applications by the Department Faculty Affairs Committee (DFAC) is complete and in majority of the departments it has been considered by the Institute Faculty Affairs Committee (IFAC) also. The candidates have been informed about the teaching and research seminar. The final stage of Selection Committee meetings shall be held shortly.

**RESOLVED** that the status of Special Recruitment Drive of Faculty positions in the

Institute be recorded.

**BoG Resol.No.12.14**  
Item No.12.14

**CONSIDERED** developments regarding implementation of National Education Policy (NEP) 2020.

Members noted the developments regarding implementation of National Education Policy (NEP) 2020.

**RESOLVED** that the status of implementation of National Education Policy (NEP) 2020 in the Institute be recorded.

**RESOLVED FURTHER** that a document be prepared with clear mile stones, time schedules and resource requirements regarding implementation of National Education Policy (NEP) 2020 in the Institute and circulated to all the members of the Board.

**BoG Resol.No.12.15**  
Item No.12.15

**CONSIDERED** the amendments in the Store and Purchase Manual 2019 of the Institute in line of GFR 2017.

**RESOLVED** that following amendments proposed in the existing provisions of new Store and Purchase Manual 2019 of the Institute be approved in the line of General Financial Rules 2017 (GFR 2017), and notifications of Govt. of India issued from time to time:

**(A) - Amendments in Store & Purchase Manual 2019**

S. No.	Point no. of Purchase Manual	Existing	Proposed
1	1.6	FINANCIAL AND SANCTIONING POWERS	COMPETENT FINANCIAL AUTHORITY
2	2.1.3	<b>Purchase of Goods by Purchase Committee</b> Purchase of goods costing above Rs. 50,000 (Rupees fifty thousand only) and upto Rs.2,50,000/- (Rupees two lakh and fifty thousand only) on each occasion will be done by inviting quotations from more than three firms (by considering at least 3 technically qualified quotations) through the purchase committee duly approved by the Competent Authority for each financial year as per Chapter 1. In case atleast 3 quotations (technically qualified) are not obtained, a second enquiry may be floated giving sufficient time followed by Rule 173(xx) of GFR 2017 with approval of CFA.	<b>Purchase of Goods by Purchase Committee</b> Purchase of goods costing above Rs. 50,000 (Rupees fifty thousand only) and upto Rs.2,50,000/- (Rupees two lakh and fifty thousand only) on each occasion will be done by inviting quotations from more than three firms through the purchase committee duly approved by the Competent Authority for each financial year as per Chapter 1. In case atleast 3 quotations are not obtained a justification needs to be recorded as per Rule 173(xx) of GFR 2017.
3	2.1.4	<b>Purchase of Goods through Limited</b>	<b>Purchase of Goods through</b>

		<p><b>Tender:</b></p> <p>For purchases estimated between Rs. 2.5 lacs to Rs.25.00 lac purchase will be done by inviting quotations from more than three firms (by considering at least 3 technically qualified quotations) through the purchase committee duly approved by the Competent Authority for each financial year. Compositions of the various purchase committees are given in the Chapter 1. In case atleast 3 quotations (technically qualified) are not obtained a second enquiry may be floated giving sufficient time followed by Rule 173(xx) of GFR 2017 with approval of CFA.</p> <p><b>Terms and Conditions</b></p> <ul style="list-style-type: none"> <li>• Enquiry should be floated through E-Procurement portal of CPPP.</li> <li>• Enquiry should be uploaded on Institute Website.</li> <li>• Sufficient time should be allowed for submission of quotations.</li> <li>• If required, the Committee can also adopt two bid systems.</li> <li>• Tender fees, EMD and PBG may be asked as per the estimated value of Purchase order, however, it must be asked for the purchases above Rs. 10 lakhs (including taxes).</li> </ul>	<p><b>Limited Tender:</b></p> <p>For purchases estimated between Rs. 2.5 lacs to Rs.25.00 lac purchase will be done by inviting quotations from more than three firms through the purchase committee duly approved by the Competent Authority for each financial year. Compositions of the various purchase committees are given in the Chapter 1. In case atleast 3 quotations are not obtained justification need to be recorded as per Rule 173(xx) of GFR 2017.</p> <p><b>Terms and Conditions</b></p> <ul style="list-style-type: none"> <li>• Enquiry should be floated through E-Procurement portal of CPPP.</li> <li>• Enquiry should be uploaded on Institute Website.</li> <li>• Sufficient time should be allowed for submission of quotations.</li> <li>• Two bid systems should be followed</li> <li>• Tender fees, EMD and PBG may be asked as per the estimated value of Purchase order, however, it must be asked for the purchases above Rs. 10 lakhs (including taxes).</li> </ul>
4	2.1.6	<b>New Addition</b>	Procurement of Goods/Services through Government e-Marketplace and outside GeMas per notification no. F.6/14/2020-PPD dated 23.10.2020 of Procurement Policy Division, Department of Expenditure, Ministry of Finance. In the said notification it is mentioned that "Buyers will be required to generate GeMAR&PTS ID in all cases"
5	1.4.xiv	Negotiation with bidders after bid opening must be severely discouraged. However, in exceptional circumstances where price negotiation against an ad-hoc procurement is necessary due to some unavoidable circumstances, the same may be resorted to only with the lowest evaluated responsive bidder.	Negotiation with bidders after bid opening must be severely discouraged. However, in exceptional circumstances where price negotiation against an ad-hoc procurement is necessary due to some unavoidable circumstances, the same may be resorted to only with the lowest evaluated responsive bidder with the approval of Competent Authority.
6	3.6(i)	A Department/ School/ Section / Unit may undertake auction of goods to be disposed of either directly or through approved auctioneers.	The Institute Purchase Cell may undertake auction of goods to be disposed of either directly or through approved auctioneers.

7	3.7	If a Department/School/Section/Unit is unable to sell any surplus or obsolete or unserviceable item in spite of its attempts through advertised tender or auction, it may dispose of the same at its scrap value with the approval of the competent authority in consultation with Finance division. In case the Department/School/Section/Unit is unable to sell the item even at its scrap value, it may adopt any other mode of disposal including destruction of the item in an eco-friendly manner.	If Institute Purchase Cell is unable to sell any surplus or obsolete or unserviceable item in spite of its attempts through advertised tender or auction, it may dispose of the same at its scrap value with the approval of the competent authority in consultation with Finance division. In case the Institute Purchase Cell is unable to sell the item even at its scrap value, it may adopt any other mode of disposal including destruction of the item in an eco-friendly manner.
---	-----	--	--

(B) Members noted that following notifications were issued from time to time by the Institute, while the new Store & Purchase Manual 2019 was under consideration with the Finance Committee and BOG.

**RESOLVED FURTHER** that the following notifications be included in the new Store & Purchase Manual 2019:

S. No.	Notification No. & Date	Subject
1.	IIT(BHU)/I.P.Cell/e-Proc./2020-21/613 & Dated 25 <sup>th</sup> March, 2021 ( <b>Appendix-12.15-D</b> )	Bid Securing Declaration Form.
2.	IIT(BHU)/I.P.Cell/GEN/2020-21/487 & Dated 19 <sup>th</sup> February, 2021( <b>Appendix-12.15-E</b> )	Global Tender Enquiry (GTE) under Rule 161(iv) of GFR – Departmental guidelines for seeking approval.
3.	IIT(BHU)/Annual A/cs./2020-21/24081 & Dated 29 <sup>th</sup> December, 2020 ( <b>Appendix-12.15-F</b> )	GST on Tender Processing Fees (Non-refundable)
4.	IIT(BHU)/I.P.Cell/e-Proc./2020-21/314& Dated 10 <sup>th</sup> December, 2020 ( <b>Appendix-12.15-G</b> )	<ol style="list-style-type: none"> <li>1. D.O.No.P-45021/2/2017-PP (BE-II) (E-1588) dated 8<sup>th</sup> June, 2020 and Order No.P-45021/2/2017-PP (BE-II) dated 4<sup>th</sup> June, 2020 regarding Recent changes in Public Procurement (Preference to Make in India) Order, 2017(PPP-MII order, 2017 of DPIIT).</li> <li>2. Letter No.F.6/18/2019-PPD dated the 23<sup>rd</sup> January, 2020 regarding Procurement of Goods/Services through Government e-Marketplace (GeM).</li> <li>3. Letter No.F.6/14/2020-PPD dated 27.08.2020 regarding Procurement of Good/services through Government e-Marketplace (GeM) and outside GeM.</li> <li>4. Letter No.F.6/14/2020-PPD dated 23.10.2020 regarding Procurement of Good/services through Government e-Marketplace (GeM) and outside GeM.</li> <li>5. Letter No. F.9/4/2020-PPD dated 12.11.2020 regarding Additional Performance Security in case of Abnormally Low Bids (ALBs.)</li> <li>6. Letter No. F.9/4/2020-PPD dated 12.11.2020 regarding Performance Security.</li> <li>7. Letter No. F.9/4/2020-PPD dated 12.11.2020 regarding Bid Security/ Earnest Money Deposit.</li> </ol>

**RESOLVED STILL FURTHER** that while updating the Stores & Purchase Manual a statement be added indicating the last circular up to which the document has been updated.

**BoG Resol.No.12.16**  
**Item No.12.16**  
**(Supplementary**  
**Agenda)**

**CONFIDENTIAL**

**BoG Resol.No.12.17**  
**Item No.12.17**  
**(Supplementary**  
**Agenda)**

**CONSIDERED** partial modification in Recruitment and Promotion Norms, 2019 for the post of Registrar.

The members were informed that in the Recruitment and Promotion Norms of the Institute, for the post of Registrar, at sl. no. 9 “Period of Probation”, it was mentioned that recruitment will be made on probation for one year. The post of Registrar is a tenure post upto 5 years or till attaining the age of 62 years, whichever is earlier or as fixed by the Govt. of India from time to time. If the Institute offers the appointment on probation for one year, his/her lien will get terminated in the parent organization upon confirmation in this Institute. As it is a tenure appointment, therefore, prescribing a period of probation may be removed.

**RESOLVED** that period of probation of one year mentioned in the Recruitment and Promotion Norms of the Institute, for the post of Registrar, be deleted.

**BoG Resol.No.12.18**  
**Item No.12.18**  
**(Supplementary**  
**Agenda)**

**CONSIDERED** ratification of the order of the Chairman, BoG approving the recommendation of the IFAC at its meeting held on 16.11.2021 regarding placement of Assistant Professors Grade I from Pay Level 12 (pre-revised PB-3 with AGP of Rs. 8000/-) to Pay Level 13A1(pre-revised PB-4 with AGP of Rs. 9000/-).

**RESOLVED** that the order of the Chairman, BoG approving the recommendation of the IFAC, as per Appendix-12.18-A of the Agenda, regarding placement of 09 Assistant Professors Grade I from Pay Level 12 (pre-revised PB-3 with AGP of Rs. 8000/-) to Pay Level 13A1(pre-revised PB-4 with AGP of Rs. 9000/-), be ratified.

**BoG Resol.No.12.19**  
**Item No.12.19**  
**(Supplementary**  
**Agenda)**

**CONSIDERED** recording of the compassionate appointment of Ms. Michel on the post of Junior Assistant.

The members were informed that the Director vide order dated 25.10.2021 approved the recommendations of the Committee constituted vide Notice no. IIT(BHU)/ADM/86-A/ACG/Gem/12986 dated 17.01.2020 to consider appointment on Compassionate ground. The Committee considered the application of Ms. Michel D/o (Late) Dr. Sanjay Kumar Gupta and resolved that Ms. Michel D/o (Late) Dr. Sanjay Kumar Gupta may be considered for appointment against the post of Junior Assistant (UR).

The detail of person appointed on the post of Junior Assistant on Compassionate appointment is as under:

Sl. No.	Name and Category	Name of the deceased employee	Qualifications	Category
1	Ms. Michel	(Late) Dr. Sanjay Kumar Gupta	B.A. (Hons.) Social Sciences-History	Gen

**RESOLVED** that the compassionate appointment of Ms. Michel on the post of Junior Assistant be approved and recorded.

The meeting then ended with a vote of thanks to the Chair.

**(RAJAN SRIVASTAVA)**  
**SECRETARY**

**(PRAMOD KUMAR JAIN)**  
**DIRECTOR**

**(KOTA HARINARAYANA)**  
**CHAIRMAN**