

**MANUAL 9:Such other information as may be prescribed
{SECTION 4(L)B(X)}**

The following attended the workshop related to RTI:

▪ **Educational Programmes –**

Sl. NO	Title of the Course	Name, Designation, and Place of Working of Employee	Period	Place
1.	RTI-Record Management	I. Sri Deepak Kumar Singh, Junior Assistant, A.A & B.S.	14 - 18, August, 2017	ISTM, New Delhi
		II. Sri Gaurav Kumar, Junior Assistant, GAD Section	06 - 08, August, 2018	
		III. Major Nisha Baloria, Deputy Registrar, Dean of Academic Affairs	11-13 November, 2024	
2.	Handling RTI Matters	I. Shri Abhishek Kumar Sharma, Sr. Assistant, Establishment Section	23-24, March, 2026	ISTM, New Delhi

Efforts to encourage Public Authority to participate in these programmes: Circulars and emails are issued to employees for participating in RTI awareness programmes. Circulars and notifications issued by the Central Information Commission (CIC) are also shared with the employees.

▪ **Training of CPIOs:**

S.N.	Title of the Course	Name, Designation & Place of Working	Period	Place
1	Workshop on Right to Information Public Information / Right to Information Public Information Officer P/O	Sri Sachchida Nand Singh Assistant Registrar (Faculty Affairs)	02 nd to 03 rd March, 2015	ISTM, New Delhi
		Dr. Amit Kumar Singh Assistant Registrar, IWD		
		Sri Sameer Ranjan Singh Assistant Registrar (Academic Affairs).	27 th to 28 th April, 2015	ISTM, New Delhi
		Sri Devendra Pratap Assistant Registrar, (Accounts) I		
		Sri Gangesh Shah Gondwana Assistant Registrar (Admin) I		
		Sri Rohit Kumar Rai Assistant Registrar (Accounts) II (2ndtime – 18.07.2016)	09 th to 10 th May, 2016	ISTM, New Delhi
		Sri Rajendra Kumar Gaur Assistant Registrar (Admin)-II		
		Sri Sunil Kumar Dwivedi Assistant Registrar (R&D)	18 th July, 2016	DoPT, Shastri Bhawan, New Delhi
		Shri Ravi Kumar Assistant Registrar (Audit)		
		Shri Sudhanshu Shukla Assistant Registrar (SB & Pension)		
Ms. Anamika Kashyap Assistant Registrar (Faculty Affairs)	14 th to 16 th March,	ISTM, New Delhi		

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S.N.	Title of the Course	Name, Designation & Place of Working	Period	Place
1	One Day in House Training on RTI of CPIOs and FAAs for effective discharge of their responsibilities	Shri Kamlesh Kumar Senior Superintendent (School of Bio medical & Engineering)	01 st October 2024	Indian Institute of Technology, (BHU), Varanasi
		Shri Siyaram Kumar Senior Superintendent (Annual Accounts & Balance sheet)		
		Shri Manas Ranjan Das Senior Superintendent (Mechanical Engineering)		
		Shri Shyam Sundar Parida Senior Superintendent (Internal Audit)		
		Sudha Mishra Senior Superintendent (Humanistic Studies)		
		Shri Rajiv Ranjan Senior Superintendent (Ceramic Engineering)		
		Bipin Kumar Pandey Senior Superintendent (Pharmaceutical Engineering)		
		Bhanu Pratap Singh Senior Superintendent (IPR Cell)		
		Arun Kumar Singh Senior Superintendent (R&D- A/c)		
		Arti Gupta Senior Superintendent (Cheque Section)		