



भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

कुलसचिव कार्यालय  
(सामान्य प्रशासन)

Office of the Registrar  
(General Administration)

Ref. No. IIT(BHU)/GAD/2(46)/SAAC/Comm./16340

Date: 03.10.2022

**NOTICE**

In supersession to the notice No. IIT(BHU)/GAD/2(46)/SAAC/Comm./3899 dated 17.08.2021, "Space Audit & Allocation Committee" has been reconstituted as under, till further order:

- |   |                    |
|---|--------------------|
| 1. Prof. S.B. Dwivedi, Dean (Academic Affairs)                | - Chairman         |
| 2. Prof. Manoj Kumar Meshram, Department of Electronics Engg. | - Member           |
| 3. Prof. Y.C. Sharma, Prof. Incharge (Administration)         | - Member           |
| 4. Shri Rajan Srivastava, Joint Registrar (Admin.)            | - Member Secretary |

The Terms of reference of the aforesaid Committee shall be as follows:-

- To visit the Departments/Schools/Units to assess the available space and its utilization.
- To Audit the utilized space and assess the future needs.
- To look after the request for space allocation from time to time.
- To indentify space for future infra projects.

The contributions made by the outgoing member is appreciated.

This issues with the approval of Competent Authority.

  
REGISTRAR

Ref. No. IIT(BHU)/GAD/2(46)/SAAC/Comm./16340

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Copy forwarded to the following for information and necessary action:

1. All the Deans
2. All the Associate Deans
3. All the Heads of Departments/Coordinators of Schools
4. The Coordinators/Incharge of Units/Centers/Offices
5. All the Professor Incharges
6. The Chief Councillor, Gymkhana
7. The Chairman, Institute Works Department
8. Professor In-charge, Shreenivas Deshpande Library
9. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee - *With a request to upload the notice on the Institute's website.*
11. The Chairman, Press & Publicity Committee
12. The Coordinator, GTAC
13. The Coordinator, IIT-Cafeteria
14. The Joint Chief Proctor
15. All the members concerned
16. All Admin. Wardens/Wardens, IIT(BHU)-Hostels
17. All the Joint Registrars
18. All the Deputy Registrar
19. All the Assistant Registrars
20. P.S. to the Director
21. P.A. to the Registrar

Indian Institute of Technology (Banaras Hindu University).

  
REGISTRAR

