



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

Creating the nation since 1919

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Office of the Registrar
(Recovery Unit)

कुलसचिव कार्यालय
(कटौती अनुभाग)

No. IIT (BHU)/Recovery/IT Circular/2016-17/ 14223

Dated:22.12.2016

The Deans,

The Heads/Coordinators of the Departments/Schools/Offices/Units,

The Coordinators of the Schools,

The Admin. Wardens/Wardens of the Hostels,

All the Drawing and Disbursing Officers,

Indian Institute of Technology (BHU)

Chairman Web Management Enquiry

Subject: Regarding submission of document related to Rebate on Income Tax.

Dear Sir/ Madam,

This has reference to the Circular No. IIT(BHU)/Recovery/IT Circular/2016-17/11181 dated 28.10.2016 regarding submission of Self Declaration Forms by the employees of the Institute. In this connection, it has been observed that many employees have not attached photocopies of investments against which exemptions are being claimed. The employees who have not enclosed the relevant documents with their Self Declaration Forms are requested to submit the same latest by 10th January, 2017 in Recovery Section of IIT(BHU). In absence of relevant documents, the rebate claimed in Income Tax by the employee will not be extended to them.

Yours faithfully,

Shruti
Dy. Registrar (Accounts)

Sd
22-12-2016