

**Institute Works Department**

Ref. No.: IIT(BHU)/IWD/ET/20/GRTA-METER BOX/2017-18/1194

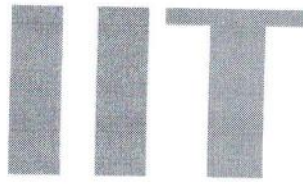
Dated: 30 August, 2017

**QUOTATION NOTICE**

1. Quotation are invited from EWSS, BHU empanelled contractors, who have executed similar type of electrical works in IWD, IIT(BHU) for **supply of meter box for mounting of meter in GRTA block A, B & C of the IIT( B.H.U), Varanasi** as per description below. The sealed envelope containing quotation shall be superscribed with the name of the work, tender enquiry ref. no. & date. The quotations will be received up to **3:00 P.M on or before 12.09.2017** in the office of Chairman, Institute Works Department, IIT(BHU).

S. No	Description of work	Qty.	Unit	Rate	Amt.
1	Supply, of meter box with Single hinged door, inside dimensions 250 mm X 250 mm X 160 mm, Light weighted, Weather proof & shockproof Make- Sintex, Code No-GSMB-2520.	150	Nos		
<b>Total Amount ₹</b>					
<b>AMOUNT IN WORD ₹</b>					

2. The quotation forms complete in all aspects should be submitted in sealed envelope along with tender fee of ₹ 500/- in the form of demand draft drawn in favour of the Registrar, IIT (BHU), payable at Varanasi.
3. The estimated cost of this work is ₹ 1,33,800.00 inclusive of applicable GST. The **earnest money deposit** of ₹ 3,000/- shall be submitted in the form of FDR or DD in favour of the Registrar, IIT (BHU), payable at Varanasi. The **EMD** of successful bidder will be retained till the completion of work and shall be returned after the payment of final bill & deduction of security. The EMD of unsuccessful bidders shall be returned after the final award of work.
4. In case one or more eligible bidders are found lowest that is the L-1 prices are same then all L-1 bidders will be asked to resubmit their bids in sealed envelop with the objective to break the tie cases and determine a single L-1 bidder.
5. The works will be executed on Agreement/work order basis.
6. Institute reserves the right to reject any quotation or all quotation without prejudice, assigning any reason or giving any explanation.



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7. If quotations are submitted without clearly writing the rates then quotation will not be considered.
8. Quotation not stamped & signed by the contractor or his legally authorized agent will be considered invalid.
9. The work is of urgent nature, therefore, the work may be distributed to all the agreeing bidders at L-1 rates in different areas of IIT(BHU), Varanasi.
10. **Security deposit @ 5%** shall be deducted from each bill. The security deposit of 5% deducted from all the bills will be refunded after completion of the defect liability period i.e. 6 months from the date of works completion. The date of issue of work completion certificate will be treated as the work completion date.
11. 1% water tax will be deducted from each bill if applicable.
12. Electricity charge will be deducted as per actual consumption.
13. 2% Income Tax and other applicable taxes such as GST etc. shall be deducted as per applicable Govt. rules.
14. **Amount and quantity variation:** Quantity may vary as per actual work execution/site requirement/end user suggested changes during execution but the final bill value shall not exceed more than 5% of order value.
15. All the materials/equipments provided by the vendor will be checked by IWD before installation.
16. **Work completion period:** Within 12 weeks from the date of issue of Letter of Award/Work order. Work completion certificate shall be issued by the IWD after obtaining a satisfactory work done report from the user. A period of 10 days will be added to the work completion period for completion of above procedure.
17. **Late work completion penalty:** If work is not completed within the given time, penalty will be deducted as per institute norms.
18. Any damage caused to the building shall have to be made good by contractor at no extra cost & without any delay.
19. The bids submitted after the last date & time will not be considered for opening. The bids received within the last date & time will be opened on 12.09.2017 at 4:00 P.M. in the Committee room (Ground Floor) of the Administrative Building, IIT (BHU), Varanasi.

  
Dy. Registrar & Member Secretary  
Institute Works Committee,  
IIT(BHU), Varanasi



## QUOTATION FORM

*The Chairman (IWC),  
Institute Works Department  
Indian Institute of Technology (BHU)  
Varanasi - 221005*

Sub: Quotation for \_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

With reference to the Quotation invited by you for the captioned work. I/We do hereby offer to perform, provide, execute, complete and maintain work in conformity with the drawing, conditions of tender, articles of agreement conditions of contract, specification and quantities of the sum of Rs. \_\_\_\_\_

(Rupees \_\_\_\_\_  
\_\_\_\_\_) at the respective rates mentioned in the quotations.

My/Our quotation will remain open for acceptance for 12 months from the date of its opening.

Yours faithfully,

Date: \_\_\_\_\_

**(Signature of contractor with seal)**