



**Central Instrument Facility, IIT (BHU), Varanasi-221 005**  
**Internal Requisition Form PCB**



Nature of Work: UG/PG/IDD/PhD./PDF/Project/ Consultancy/ Industry. (Pl. Tick)

Req. No. :

User Information

Name of Indenter: .....

Name of Supervisor/PI (in case of PhD/Dissertation/Project): ..... Employee ID: .....

Name & Address of Department/School: .....

Phone Number: ..... Email: .....

Date: .....

**Signature of the indenter**

Description of Circuit	1	2	3	4	5
Number of Layers: Single/Double					
Thickness of Substrate (FR4):					
Thickness of Copper Layer:					
File Format:					
Drill Size (Min to Max)					
Size of FR4 (Max 229mm ×305mm)					
Design Type					
Top File/ Bottom File					
Drill File: Yes/ No					
Pro-conduct: Yes/ No					

Special request (if any): .....

Signature & Remark of Operator: .....Date & Time .....

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<b>Requisition Number (CIF Office will provide) :</b>	
<b>Payment:</b>	
A. Faculty Research Support Grant / CPDA	
<b>Project Contingency ( Project code)</b>	
B. Department/School Operating Grant	
Pl. Deduct Rs.	
<b>CIF: Professor In charge</b>	<b>For A: Faculty Member/PI</b> (Signature with seal) <span style="float: right;"><b>For B: HoD/Coordinator</b> (Signature with seal)</span>

**FOR USE IN FINANCE OFFICE**

**Expenditure may be debit/credit to:**

Minor Head: **Support Activities**  
Minor Sub Head: **Income from Central Instrument Facility**

<b><u>PASSED FOR PAYMENT/ ADJUSTMENT</u></b>			
For Rupees .....			
Asst.	S.O.	A.R.	D.R.