



**Central Instrument Facility, IIT (BHU), Varanasi-221 005**  
**Internal Requisition Form IC**



Nature of Work: UG/PG/IDD/PhD./PDF/Project/ Consultancy/ Industry. (Pl. Tick)

**Req. No.:**

User Information

Name of Indenter: .....  
 Name of Supervisor/PI (in case of PhD/Dissertation/Project): ..... Employee ID: .....  
 Name & Address of Department/School: .....  
 Phone Number: ..... Email: .....  
 Date: .....

**Signature of the indenter**

**Sample Name:** .....  
**Number of Samples:** .....  
**pH of the sample:** .....  
**Cations/Anions to be analysed:** .....  
**Sample source (Natural/Synthesis/Waste):** .....

*NOTE: User should carry 0.22 µm filter along with their samples.*

Pl. Specify if sample is **Toxic/ Hazardous/ Explosive/** etc.: .....  
 Do you want to present during the characterization or not? .....  
 Sample required be to preserve or not: Yes/ No (If NO mode of disposal): .....  
 Special request (if any): .....

*Signature & Remark of Operator:* ..... *Date & Time*.....  
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<b>Requisition Number (CIF Office will provide) :</b>	
<b>Payment:</b>	
A. Faculty Research Support Grant / CPDA	
<b>Project Contingency ( Project code)</b>	
B. Department/School Operating Grant	
Pl. Deduct Rs.	
<b>CIF: Professor In charge</b>	<b>For A: Faculty Member/PI</b> (Signature with seal)
	<b>For B: HOD/Coordinator</b> (Signature with seal)

**FOR USE IN FINANCE OFFICE**

**Expenditure may be debit/credit to:**  
 Minor Head: **Support Activities**  
 Minor Sub Head: **Income from Central Instrument Facility**

<b><u>PASSED FOR PAYMENT/ ADJUSTMENT</u></b>			
For Rupees .....			
Asst.	S.O.	A.R.	D.R.