



Central Instrument Facility, IIT (BHU), Varanasi-221 005
External Requisition Form: BT-SEM



Nature of Work: UG/PG/IDD/PhD./PDF/Project/ Consultancy/ Industry. (Pl. Tick)

Req. No.:

User Information

Name of Indenter:

Name of Supervisor/PI (in case of PhD/Dissertation/Project): Employee ID:

Name & Address of Department/School:

Phone Number: Email:

Date:

Number of Samples: (**Maximum Five Sample in One Form**)

Signature of the indenter

Sample Name: 1. _____ 2. _____ 3. _____ 4. _____ 5. _____

Sample Type: (Solid _____ / Film _____ / Powder _____) (**(Tick Appropriate)**)

Nature of Sample: (**Pl tick the appropriate**) **NOTE: BIOLOGICAL & MAGNETIC SAMPLE IS NOT POSSIBLE**

* Hygroscopic or non Hygroscopic: *Organic or Inorganic: *Volatile or non Volatile:

*Stable below 100°C or stable below 150°C or stable below 200°C or above 200°C:

Any Other Information:

Please specify composition of the sample with formula:

Resolution required:

Pl. Specify if sample is **Toxic/ Hazardous/ Explosive/** etc.:

Do you want to present during the characterization or not?

Sample required be to preserve or not: Yes/ No (If NO mode of disposal):

Special request (if any):

Signature & Remark of Operator: *Date & Time:*

✕ _____

Payment: Payment mode NEFT/RTGS/Net Banking etc. (GST 18% extra applicable)	
Details of the Account Holder	The Registrar
Bank Name & Branch	State Bank of India (IT-BHU Branch)
IFSC Code:	SBIN0011445
Account No.:	32778803937
Transaction reference No & Date	
Pl. Deduct Rs.	
CIF: Professor In charge Faculty Member/Supervisor/PI /HoD/Coordinator (Signature with seal)	

FOR USE IN FINANCE OFFICE

Expenditure may be debit/credit to:

Minor Head: **Support Activities**

Minor Sub Head: **Income from Central**

Instrument Facility

PASSED FOR PAYMENT/ ADJUSTMENT

For Rupees

Asst.

S.O.

A.R.

D.R.

All users are required to acknowledge the use of CIF equipment / CIF facility and the person(s) providing the technical help in all their research publications/ articles resulting from the use of CIF. A copy of such publication must be submitted to CIF for reference and record. Email: cifc@iitbhu.ac.in