

**MINUTES OF THE FOURTH MEETING OF THE BOARD OF GOVERNORS OF THE INSTITUTE HELD ON 8<sup>TH</sup> JULY, 2016 AT 2.00 P.M. IN THE VICE-CHANCELLOR'S LODGE, BANARAS HINDU UNIVERSITY, VARANASI**

(Confirmed by the Board vide Resolution No. 6.1 dated 30<sup>th</sup> November, 2017)

**Members Present :**

1. Prof. G.C. Tripathi, Vice-Chancellor, BHU : Chairman
2. Prof. Rajeev Sangal, Director, IIT (BHU), Varanasi : Member
3. Prof. Narendra Ahuja : Member
4. Shri Ganesh Bagaria : Member
5. Prof. J.S. Rajput : Member
6. Prof. Dhananjai Pandey : Member
7. Prof. Onkar Singh : Member
8. Prof. Rajiv Prakash : Member
9. Prof. Y.C. Sharma : Member

Dr. S.P. Mathur, Registrar, IIT (BHU) : Secretary

At the outset, the Chairman extended a very warm welcome to all the members and thanked all the outstation members for taking pains to attend the meeting. He also expressed his happiness that all the members made it convenient to attend the meeting.

The members noted that his meeting was being held after a gap of six months. It was desired that four meetings in a year may be held, as provided in the relevant Statutes.

Then the Agenda items were taken up.

**BoG Resol.No.4.1**  
**Item No.4.1**

**CONSIDERED** confirmation of the minutes of the 3<sup>rd</sup> meeting of the Board of Governors held on 21.12.2015.

The members noted that in accordance with the decision taken by the Board vide Resolution no.1.19 dated 27.08.2013, the draft minutes of the 3<sup>rd</sup> meeting held on 21.12.2015, were circulated by the Secretary through e-mail on 06.01.2016 among the members present in the meeting to suggest amendment, if any, within 7 days. No amendment was received from any member and the minutes were approved by the Chairman, BoG.

**RESOLVED** that the minutes of the 3<sup>rd</sup> meeting of the Board of Governors, held on 21.12.2015, as per Appendix 4.1-A of the Agenda, be confirmed after incorporating the minor typographical errors, as per Appendix 4.1-B of the Agenda.

**BoG Resol.No.4.2**  
**Item No.4.2**

**CONSIDERED** the Action Taken Report on the minutes of the 3<sup>rd</sup> meeting of the Board of Governors held on 21.12.2015.

The members perused the Action Taken Report on the minutes of the 3<sup>rd</sup> meeting of the Board of Governors held on 21.12.2015, placed at Appendix-

4.2-A of the Agenda.

**RESOLVED** that the Action Taken Report on the minutes of the 3<sup>rd</sup> meeting of the Board of Governors, held on 21.12.2015, as per Appendix-4.2-A of the Agenda, be approved and recorded.

The members noted that vide BoG Resolution no. 3.19 dated 21.12.2015, consideration of the item relating to the proposal for “A small campus in National Capital Region at Greater Noida” was deferred. It was felt that at present, it would not be feasible for the Institute to open such a campus.

**RESOLVED FURTHER** that the aforementioned proposal regarding opening of “A small campus in National Capital Region at Greater Noida” be dropped.

**BoG Resol.No.4.3**  
**Item No.4.3**

The Director made power point presentation to apprise the Board about the state of IIT (BHU) and transformation into IIT.

The members appreciated the presentation made by the Director and expressed satisfaction on the report presented by him.

**RESOLVED** that the presentation made by the Director, as per Annexure of these minutes, be approved and placed on records.

**BoG Resol.No.4.4**  
**Item No.4.4**

**CONFIDENTIAL**

**BoG Resol.No.4.5**  
**Item No.4.5**

**(A) CONSIDERED** the order dated 17.12.2015 of the Director approving the provisional implementation of the changed initial pay to Research Associates, re-designated as Senior Research Officer.

The members were informed that the aforementioned order of the Director, provisionally extended to the Research Associates, has already been communicated to the Expert Committee constituted by the MHRD.

**RESOLVED** that the order dated 17.12.2015 of the Director, as per Appendix – 4.5 – A of the Agenda, provisionally placing the Research Associates, re-designated as Senior Research Officer, with the initial pay of Rs.28,880/- + AGP Rs.7000/-, which is being offered by the Institute to Assistant Professors on Contract with two years post Ph.D. experience and also provisionally placing them in the AGP of Rs.8000/- without any change of designation, on completion of three years service from the date of their joining as Research Associate on probation, be approved and recorded.

**(B) CONSIDERED** the order dated 29.02.2016 of the Director approving the recommendations of the Committee constituted vide Notification No. IIT (BHU)/ADM/NF-Tech.-1/Elec.Engg/27/15752 dated February 15, 2016 to look into the cases of mapping of pay scale of Scientist and Junior Research Officer in IIT System.

The members perused the details of the two cases given in the Agenda note and the Report of the Committee placed at Appendix–4.5 – B of the Agenda.

The members were also informed that the recommendations of that Committee, duly approved by the Director, were already communicated to the Expert Committee of the MHRD, but are yet to be implemented.

**RESOLVED** that the aforementioned order dated 29.02.2016 of the Director, as per Appendix-4.5.-B of the Agenda, approving the recommendations of the Committee to grant Academic Grade Pay (AGP) to the Scientist (Photo Voltaic) and Junior Research Officer, and to fix their pay on 29.06.2012 in AGP Rs.8000/- with initial pay of Rs.30,000/- as per MHRD guidelines, be approved and recorded.

**(C) CONSIDERED** the order dated 19.03.2016 of the Director approving the recommendations of the Committee constituted to consider modification of the designation, etc. of the existing staff of technical cadre (Laboratory & Workshop, etc.) for their integration into IIT system, subsequent to implementation of the modified recommendations of the Committee for fixation of pay of non-faculty technical and scientific employees from 29.06.2012, as an interim measure, pending concurrence from MHRD.

The members were informed that the Committee constituted vide Notification No. IIT (BHU)/260/L dated 30.09.2013 to consider modification of the designation, etc. of the existing staff of technical cadre (Laboratory & Workshop, etc.) for their integration into IIT system, had considered the requests made by various categories of technical staff for rectification of anomalies in the Grade Pay provisionally granted to them on provisional mapping and subsequent fixation of pay. The Committee, after considering their requests, recommended modifications in PB/GP in case of some employees. The Committee has also recommended for modifications in the Table-7 of the Report having mention of mapping of designation and PB/GP of employees for their integration into IIT system.

It was further informed that these recommendations of the Committee were approved by the Director vide order dated 19.03.2016 and submitted to the Expert Committee constituted by the MHRD for consideration of implementation of the IIT pay scale in respect of both faculty and non-faculty of IIT(BHU) and they are yet to be implemented.

**RESOLVED** that the order dated 19.3.2016 of the Director, as per Appendix-4.5-C of the Agenda, approving the recommendations of the aforementioned Committee in respect of mapping and subsequent fixation of pay of technical staff, be approved and recorded.

At this stage, the Director, who is also a member of the Expert Committee of MHRD for implementation of IIT pay scales in respect of both faculty and non-faculty members, informed the members that the Expert Committee might consider mapping of Technical staff including Scientists/Research Associates, etc. on 29.6.2012 on the basis of the position as on 28.06.2012 and there was a need to frame Transitory Promotion Rules alongwith

assessment criteria for consideration of promotion, in accordance with MHRD letter F.No.17-8/2009-TS.1 dated 5.7.2010, to be made effective from 29.6.2012, as a one-time measure.

**RESOLVED FURTHER** that the Director be authorised to constitute a Committee to frame Transitory Promotion Rules and assessment criteria for consideration of promotion for Technical and Scientific Cadre staff (including Research Associates), to be made effective from 29.6.2012, as a one-time measure.

**RESOLVED STILL FURTHER** that any benefit in terms of higher PB/GP, change in designation and/or upgradation, as recommended by the Institute Committees including subsequent modifications mentioned above at (A), (B) and (C), be extended only after receipt of approval of MHRD and also after implementation of Transitory Promotion Rules by the Institute.

**BoG Resol.No.4.6**  
**Item No.4.6**

**CONSIDERED** taking into account the combined services of BHU and IIT(BHU) for discharging pensionary and other retirement liabilities including leave encashment to the employees of the Institute covered under GPF/CPF/NPS schemes.

The members noted that subsequent to conversion of the erstwhile IT-BHU into IIT (BHU) w.e.f. 29.6.2012, as an interim arrangement, the pension and other retirement benefits to the employees of the Institute retired on or after 29.6.2012 till September 2015, were paid by Banaras Hindu University up to February 2016 on the basis of combined services of BHU and IIT (BHU) and the expenditure was reimbursed by the Institute to BHU. The Institute started paying pension and other retirement benefits to its employees superannuating from October 2015 onwards and to all the superannuated faculty and technical employees from March 2016 onwards.

The members further noted the provisions contained in clause 6 of the Institutes of Technology (Amendment) Act, 2012, thereby inserting a new Section 5B(d) in the principal Act- the Institutes of Technology Act, 1961.

In view of the said provision, the pensionary liabilities and other retirement benefits including leave encashment to the retiring employees of the IIT (BHU), covered under GPF/CPF/NPS schemes are to be discharged on the basis of combined services rendered in Banaras Hindu University and IIT (BHU), Varanasi. Further, the Institute has already been discharging these liabilities in this manner, without claiming pro-rata pensionary benefits from BHU on this account.

**RESOLVED** that the pensionary liabilities and other retirement benefits including leave encashment to the retiring employees of the Institute, covered under GPF/CPF/NPS schemes be continued to be discharged on the basis of combined services rendered in Banaras Hindu University and IIT (BHU), Varanasi without claiming pro-rata pensionary benefits, etc. from

BHU on these accounts. Further, MHRD be also apprised about this decision.

**BoG Resol.No.4.7**  
**Item No.4.7**

**CONSIDERED** the letter F.No. 44-2/2014-TS.I, dated 18-02-2016 of Ms. Prisca Mathew, Under Secretary, MHRD, forwarding therewith a copy of OM No. 39020/01/2013-Estt (B)-Part, dated 29-12-2015 issued by Department of Personnel and Training regarding discontinuation of interview at junior level posts.

The members perused the contents of the aforementioned letters placed at 4.7-A of the Agenda.

The members further noted the decision taken vide item no.9 in the 153<sup>rd</sup> meeting of the Directors of all IITs held on 26.03.2016 at IIT, Mandi, as placed at Appendix-4.7-B of the Agenda.

**RESOLVED** that the contents of the aforementioned letter dated 18.2.2016 of the MHRD alongwith its enclosures, as per Appendix-4.7-A of the Agenda, be adopted for implementation in the Institute.

**RESOLVED FURTHER** that the written examination paper and skill test(s)/physical test/any other test to be decided by the Institute, be designed in such a way that all technical questions to be asked in the interview could be included in them.

**RESOLVED STILL FURTHER** that the Director be authorised to constitute a Committee to identify those posts for which interview would be crucial, for sending to the Secretariat of IITs for consolidation and sending to MHRD.

**BoG Resol.No.4.8**  
**Item No.4.8**

**CONFIDENTIAL**

**BoG Resol.No.4.9**  
**Item No.4.9**

**CONFIDENTIAL**

**BoG Resol.No.4.10**  
**Item No.4.10**

**CONSIDERED** formation of 'Technical Employees Forum' in the Institute.

**RESOLVED** that consideration of this item be deferred.

**BoG Resol.No.4.11**  
**Item No.4.11**

**(A) CONSIDERED** creation of additional non-faculty positions based on the actual student strength of 2015-16.

The members noted that the actual student strength of the Institute for the session 2015-16 was 5388 and the present sanctioned strength of non-faculty is 552 based on student strength of 5020 of 2013-14. The members further noted that vide letter F.No.32-14/2013-TS-1 dated 10<sup>th</sup> June, 2013 of the Under Secretary, MHRD, the IITs have been allowed to institute and recruit non-faculty positions as per the 10:1.1 students to non-faculty ratio after due approval of the BoG. As such, the required strength of non-faculty position is 593 (as per prescribed norm of 10:1:1.1) and, therefore, 41 additional posts are required to be created.

**RESOLVED** that 41 additional non-faculty positions be created, based on the student strength in the Institute during session 2015-16.

**RESOLVED FURTHER** that the Director be authorized to decide the actual strength in specific cadres under the approval of the Chairman which will be reported to the Board in its next meeting.

**(B) CONSIDERED** creation of additional technical positions based on the increased ratio of sanctioned faculty to non-faculty strength from 1:1.1 to 1:1.3 as per decision taken in the 153<sup>rd</sup> meeting of IIT Directors.

The members perused the e-mail dated 3.6.2014 of Shri Alok Mishra, the then Director (IITs and IIITs), MHRD regarding creation of a technical cadre of IITs and also the decision taken in the 153<sup>rd</sup> meeting of the IIT Directors held on 26.3.2016 at IIT-Mandi.

The members noted that actual student strength of the Institute for the session 2015-16 as on May 26, 2016 was 5388, whereas, the current sanctioned strength of non-faculty persons is 552 which is based on the student strength of 2013-14, which was 5020. The presently sanctioned non-faculty strength also includes technical posts. At present total number of technical staff in the Institute is 293. As such, 107 additional technical posts can be created which will be required over a period of 10 years from now i.e. 2026. By 2026, 118 technical staff will superannuate and thereby the Institute will bring down the ratio of faculty to non-faculty to 1:1.1, as per the current student strength.

**RESOLVED** that in view of the decision taken in the 153<sup>rd</sup> meeting of all IIT Directors, the proposal at creation of 107 additional non-faculty technical positions based on the revised ratio of faculty to non-faculty 1:1.3, be accepted in principle and the same be submitted to the MHRD for creation of these additional posts.

**BoG Resol.No.4.12**  
**Item No.4.12**

**CONSIDERED** to decide a policy regarding date of joining in respect of internal candidates of IIT(BHU) appointed through direct recruitment based on the recommendation of Selection Committee on the post of Associate Professor/Professor in the light of legal opinion obtained in compliance with BoG Resolution No. 3.56.

The members were informed that vide BoG Resolution no.3.56 dated 21.12.2015, the matter regarding date of joining in respect of a faculty member of the Institute who was appointed as Associate Professor based on the recommendation of Selection Committee, but being out of station due to Duty Leave, could not join duties on the day on which other faculty members appointed in the same Department joined their duties through physical presence, was considered and it was decided to obtain legal opinion in the matter and till then, the existing practice of taking actual date of reporting for duties as date of joining will be continued. In compliance with the said BoG Resolution, legal opinion from Shri VK Upadhyya, Senior Standing Counsel,

Hon'ble High Court, Allahabad was obtained. The members perused the legal opinion, as placed at Appendix-4.12-B of the Agenda.

**RESOLVED** that for the faculty members of the Institute, availing Duty Leave and also those on duty, the date of joining will be the date on which offer letter is issued. However, for the faculty members availing any other type of leave, including casual leave, the date of joining will be the date on which they will convey their acceptance to the offer through e-mail or in any written form.

**RESOLVED FURTHER** that this decision will be applicable in past cases also, if any.

**BoG Resol.No.4.13**  
**Item No.4.13**

**CONSIDERED** the order dated 01.06.2016 of the Chairman, BoG regarding the recommendation of the Institute Faculty Affairs Committee (IFAC) to allow Dr Tanmoy Maity to join the Department of Ceramic Engineering as Assistant Professor.

The members perused the recommendations of the DFAC of the Department of Ceramic Engineering in its meeting held on 18.1.2016, as at Appendix-4.13-C of the Agenda, the letter no.CER/2016-17/282 dated 18.05.2016 of the Head of the Department, as at Appendix-4.13-D of the Agenda, the decision of the IFAC taken in its meeting held on 19.5.2016 and the order dated 1.6.2016 of the Chairman, BoG thereon. The members also perused the copy of appointment letter no. DF/2013-14/IIT(BHU)/AP-Cer 1 dated 24.02.2014 placed at Appendix-4.13-A of the Agenda, and noted that Dr. Maity had neither sent acceptance of the offer within one month nor joined within three months from the date of issue of the letter.

**RESOLVED** that the recommendation of the DFAC of the Department of Ceramic Engineering and that of the Head, Department of Ceramic Engineering to permit Dr. Tanmoy to join the Department by condoning the lapsed period between February 2014 to till date as a special case be not acceded to.

**BoG Resol.No.4.14**  
**Item No.4.14**

**CONSIDERED** the letter F.No. 16-4/2010-TS.1 dated 20.06.2016 regarding nomination of two new council nominees on the Board of Governors of the Institute.

The members perused the letter No. F. No. 16-4/2010-TS.1 dated 20.06.2016 of Ms. Tripti Gurha, Director (IITs), MHRD, placed at Appendix-4.14-A of the Agenda, addressed to Prof. Girish Chandra Tripathi, Chairman, Board of Governors, IIT(BHU), Varanasi regarding fresh nomination for two Council nominees. Currently Prof. Narendra Ahuja and Shri Ganesh Bagaria are the Council nominees.

**RESOLVED** that a list of 7-8 eminent persons including women, under the category of Education, Engineering, Science and Industry including Social Sciences, as desired by the MHRD, be prepared by the Director and the

Chairman and sent to the Ministry.

**BoG Resol.No.4.15**  
**Item No.4.15**

- (A) **CONSIDERED** recording of the order dated 29.01.2016 of the Director regarding appointment of Assistant Engineer (Civil), Assistant Engineer (Electrical) and Junior Engineer (Civil).
- (B) **CONSIDERED** recording of the order dated 12.02.2016 of the Director approving appointment of Junior Assistants from the panel drawn in the meeting of the Selection Committee held on 14.02.2015.
- (C) **CONSIDERED** recording of the orders dated 12.04.2016 of the Director regarding appointment of Assistant Security Officers and Junior Translator (Hindi).

The members noted that the Director, who is the Appointing Authority for Assistant Engineer (Civil), Assistant Engineer (Electrical), Junior Engineer (Civil), Junior Assistant, Assistant Security Officer and Junior Translator (Hindi) in terms of provisions contained in Section 25(b) of the Institutes of Technology Act, 1961, as amended from time to time, vide his aforementioned orders dated 29.1.2016, 12.2.2016 and 12.4.2016, as per Appendix-4.15-A to 4.15-D of the Agenda, had approved the appointments of the following persons to the aforementioned posts, as per details given hereunder:

1. Assistant Engineer (Civil) : PB-2, GP Rs.4800/-
  - a. Sri Atul Kumar Singh
2. Assistant Engineer (Electrical) : PB-2, GP Rs.4800/-
  - a. Sri Prem Chandra Mishra
3. Junior Engineer (Civil) : PB-2, GP Rs.4200/-
  - a. Sri Shitala Prasad
4. Junior Assistant : PB-1, GP Rs.2000/-
  - a. Sri Om Prakash Srivastava
  - b. Sri Ashish Kumar Srivastava
  - c. Sri Shishir Kumar
  - d. Sri Kamlesh Kumar
  - e. Sri Subhanshu Singh
  - f. Sri Nafees Akhtar
  - g. Sri G. Jagan Mohan
  - h. Sri Jitendra Kumar Sharma – Offered appointment, but did not join
5. Assistant Security Officer : PB-2, GP Rs.4200/-  
(On deputation basis, as per Gol rules)
  - a. Sri Sanjay Kumar Sharma

- b. Sri Amar Nath Yadav
- c. Sri Abhishek Kumar Singh

6. Junior Translator (Hindi) : PB-2, GP Rs.4200/-
- a. Sri Shashank Pathak

**RESOLVED** that the aforesaid appointments made at the Institute, as per aforementioned orders of the Director, be recorded.

**BoG Resol.No.4.16**  
**Item No.4.16**

**CONSIDERED** recording of the order dated 13.04.2016 of the Director approving the nomenclature and qualifications of the Technical post in Teaching Learning Cell.

The members noted that subsequent to creation of the technical post for Teaching-Learning Cell for creation of e-learning courses as well as receiving e-contents from other institutions, vide BoG Resolution No. 3.10 (B) dated 21.12.2015, the Director, vide order dated 13.04.2016 had approved the following nomenclature and qualifications for the technical post for Teaching Learning Cell and the post was advertised vide Advertisement no. 01/2016-17 dated 13.04.2016.

<p><b>Junior Technician [Teaching Learning Cell]</b></p> <p>This post shall belong to the common cadre of Junior Technician.</p>	<p><b>Essential:</b></p> <p>(1) Bachelor's degree in any discipline.</p> <p>(2) Minimum two (2) years of post qualification work experience in audio-video, film production, animations, webcast, MOOC etc. Science Communication (both oral and writing); handling state-of-the-art audio-video equipment. Computers and ICT tools in government Departments/ Government Autonomous organizations (including educational institutions)/PSUs</p> <p><b>Desirable :</b></p> <ol style="list-style-type: none"> <li>1. Accustomed to working in computer environment.</li> <li>2. Background of Fine Arts and Computer graphics design</li> </ol> <p><b>Age limit: 18 to 35 Years.</b></p> <p><b>Job Responsibilities:</b> Assisting in creation of e-learning resources as well as managing e-contents received from other organizations.</p>
--	--

**RESOLVED** that the aforementioned order dated 13.4.2016 of the Director,

as per Appendix-4.16-A of the Agenda, regarding nomenclature and qualifications for the technical post for Teaching Learning Cell, be approved and recorded.

**BoG Resol.No.4.17**  
**Item No.4.17**

**CONSIDERED** ratification of the orders dated 26.02.2016 of Chairman, Board of Governors, approving the Board's nominees to the Selection Committees for the post of Security Officer and Superintending Engineer.

**RESOLVED** that the orders dated 26.02.2016 of the Chairman, BoG, approving the panels of names of Board's nominee for the post of Security Officer and Superintending Engineer, as per Appendix-4.17-A and 4.17-B respectively of the Agenda, be ratified and approved.

**BoG Resol.No.4.18**  
**Item No.4.18**

**CONSIDERED** ratification of the order dated 12.04.2016 of the Chairman approving the recommendations of the Selection Committee for appointment to the post of Security Officer.

**RESOLVED** that the order dated 12.4.2016 of the Chairman, BoG, as per Appendix 4.18-A of the Agenda, approving the appointment of Sri Shashank Shekhar Prasad Singh on deputation basis as per Government of India Rules on the post of Security Officer in PB-3, GP Rs.5400, be ratified and approved.

**BoG Resol.No.4.19**  
**Item No.4.19**

**CONSIDERED** prescribing a retention period for the records/documents pertaining to Non-Faculty Recruitment Cell (NFRC) of the Institute.

**RESOLVED** that the following Record Retention Schedule for Non-Faculty Recruitment Cell be approved.

<b>Sl. No.</b>	<b>Nature of Record/Document</b>	<b>Period of Retention</b>
1.	<b>Application Form (both online and offline)</b>	
	a. Disqualified and rejected candidates	Six months from the date of issue of appointment letter to the selected candidate(s).
	b. Candidates shortlisted for interview	Till the validity of panel (as decided by the Board vide resolution no.2.33 dated 22.11.2014).
	c. Selected Candidate (who joins the post)	To be kept in the personal file.
	d. Selected Candidate (who does not join the post)	Six months from the last date of joining (including extension in joining time, if any).
	e. Candidates shortlisted but did not appear for interview	Six months from the date of issue of appointment letter to the selected candidate.
	f. Candidates who qualified in all the stages of recruitment (where interview is not a component of selection)	Till the validity of panel (as decided by the Board vide resolution no.2.33 dated 22.11.2014).
	g. If an Advertisement is cancelled fully or partially	Three months from the date of notice for cancellation

	h. If a post/ posts are withdrawn	Three months from the date of notice for withdrawal
2.	Question Papers/ Booklets (used and unused)	Six months from the date of issue of appointment letter to the selected candidate(s) (one copy is to be kept for record)
3.	Used OMR Sheets	Six months from the date of issue of appointment letter to the selected candidate(s).
4.	Evaluated Answer Sheets	Six months from the date of issue of appointment letter to the selected candidate(s).
5.	Answer Sheets which are not evaluated as the candidate could not qualify in preliminary screening	Six months from the date of issue of appointment letter to the selected candidate(s).
6.	Records pertaining to deposit of Demand Drafts in the Bank	One year from the last date of the advertisement or six months from the date of bank reconciliation, whichever is later.
7.	Merit List and Mark-Sheet of written test	Six months from the date of issue of appointment letter to the selected candidate(s).
8.	OMR data files	Six months from the date of issue of appointment letter to the selected candidate(s).
9.	<b>Data/Information on the web-site of the Institute</b>	
	a. Recruitment advertisement	Thirty days from the closing date of advertisement
	b. Information regarding schedule and scheme of test/interview	Thirty days from the date of issue of appointment letter to the selected candidate(s).
	c. Written test results/List of shortlisted candidates	Thirty days from the date of issue of appointment letter to the selected candidate(s).

The documents pertaining to pending court cases/ complaint cases and RTI cases (if intimated during the normal retention period) shall be retained till the final decision.

**BoG Resol.No.4.20**  
**Item No.4.20**

**CONSIDERED** ratification of the order dated 25.06.2016 of the Chairman, BOG approving the actual cadre wise strength of non-faculty posts, created vide BoG Resolution No. 3.10 A dated 21.12.2015.

The members noted that vide BoG Resolution no. 3.10 A dated 21.12.2015, following 190 positions were created and the Board had authorized the Director to decide the actual strength in specific cadres under the approval of the Chairman, which will be reported to the Board at its next meeting :

Sl. No.	Category	Total Number of posts to be created
1.	Administrative & Ministerial staff	94

2.	Secretarial staff	05
3.	Technical/Scientific positions	35
4.	Library staff	16
5.	Hostel staff	35
6.	IIT-Cafeteria	05
	<b>Total</b>	<b>190</b>

Accordingly, as per order dated 25.6.2016 of the Chairman, as per Appendix 4.20 - A of the Agenda, the following 150 positions under the category of Administrative & Ministerial staff (including Hostel staff), Secretarial Staff and Library Staff, but excluding Technical/scientific positions (35) and IIT-Cafeteria (05), have been created :

Category	Name of post	Total No. of posts	No. of positions already sanctioned	Proposed strength of newly created posts in specific cadres	Total strength of newly created posts in specific category
<b>Admin. &amp; Min. Staff (including Hostel staff)</b> [94 + 35 = 129]	Jr. Asstt.	90	41	49	129
	Sr. Asstt.	45	Nil	45	
	Jr. Suptd.	22	10	12	
	Suptd.	15	Nil	15	
	Sr. Suptd.	08	Nil	08	
				<b>Total</b>	
<b>Secretarial Staff [05]</b>	Stenographer	03	Nil	03	05
	Sr. Stenographer	02	Nil	02	
				<b>Total</b>	
<b>Library Staff [16]</b>	Jr. Lib. Asstt.	09	03	06	16
	Sr. Lib. Asstt.	05	Nil	05	
	Jr. Lib. Suptd.	02	Nil	02	
	Lib. Suptd.	02	Nil	02	
	Sr. Lib. Suptd.	01	Nil	01	
				<b>Total</b>	
<b>Grand Total</b>					<b>150</b>

**RESOLVED** that the aforementioned order dated 25.6.2016 of the Chairman, as per Appendix 4.20 – A of the Agenda, be ratified and approved.

**BoG Resol.No.4.21**  
**Item No.4.21**

**CONSIDERED** ratification of the order dated 09.05.2016 of the Chairman, Board, regarding confirmation of Assistant Registrars of the Institute on successful completion of probationary period.

**RESOLVED** that the order dated 9.5.2016 of the Chairman, as per Appendix 4.21 – A of the Agenda, regarding confirmation of the following Assistant Registrars in PB- 3: 15600-39100 Plus GP 5400/-, as per details given hereunder, be ratified and approved.

Sl. No.	Name	Date of joining	Date of confirmation
1.	Sri Rohit Kumar Rai	21.02.2014 (A/N)	22.02.2015
2.	Sri Sachchida Nand Singh	01.04.2014 (F/N)	01.04.2015
3.	Sri Amit Kumar Singh	02.05.2014 (F/N)	02.05.2015
4.	Sri Devendra Pratap	16.02.2015 (F/N)	16.02.2016
5.	Sri Sameer Ranjan Singh	20.02.2015 (F/N)	20.02.2016
6.	Sri Ganga Ram	20.02.2015 (F/N)	20.02.2016

**BoG Resol.No.4.22**  
**Item No.4.22**

**CONSIDERED** ratification of the order dated 14.01.2016 of the Chairman, Board, extending the tenure of appointment of Dr. S.P. Mathur as Registrar of the Institute for a further period of 03 (three) years w.e.f 24.01.2016 to 23.01.2019.

**RESOLVED** that the order dated 14.1.2016 of the Chairman, as per Appendix 4.22 – B of the Agenda, approving extension of tenure of appointment of Dr. S.P. Mathur as Registrar of the Institute for a further period of three years w.e.f. 24.1.2016, be ratified and approved.

**BoG Resol.No.4.23**  
**Item No.4.23**

**CONSIDERED** adopting the instructions on delegation of powers to ministries/departments/ borrowing organizations to extend deputation tenure up to 7 years in case of deputations covered by OM dated 17<sup>th</sup> June, 2010 notified by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) vide office memorandum F.No.2/6/2016-Estt.(Pay-II) dated 17<sup>th</sup> February, 2016, for its implementation in the Institute.

**RESOLVED** the O.M. F.No. 2/6/2016-Estt. (Pay-II) dated 17.2.2016 of the DoPT, issued by Shri Ashok Kumar Jain, Deputy Secretary (Pay) regarding delegation of powers to Ministries/ Departments/ Borrowing Organisations to extend deputation tenure upto 7 years in cases of deputation covered by DoPT's O.M. no. 6/8/2009-Estt.(Pay-II) dated 17.6.2010, as per Appendix 4.23 – A of the Agenda, be adopted for its implementation in the Institute.

**BoG Resol.No.4.24**  
**Item No.4.24**

**CONSIDERED** framing criteria for screening of applications for appointments on compassionate grounds.

The members noted that vide BoG Resolution no. 3.15 dated 21.12.2015, the guidelines notified vide Office Memorandum F.No. 14014/02/2012-Estt.(D), dated 16<sup>th</sup> January, 2013 of the Department of Personnel & Training, Ministry of Personnel, Public Grievances and Pensions, Government of India regarding Compassionate Appointment were adopted w.e.f. 01.01.2015. However, to consider the modalities, criteria for appointment on compassionate ground and other related issues, a Committee was constituted by the Director under the Chairmanship of Prof. A.K. Jha.

The members perused the Minutes of the meeting of the Committee, placed at Appendix 4.24 – A of the Agenda.

**RESOLVED** that the criteria laid down for screening of applications for

appointment on compassionate grounds by the aforementioned Committee, as per Appendix 4.24 – A of the Agenda, be approved.

**BoG Resol.No.4.25**  
**Item No.4.25**

**CONSIDERED** ratification of the order dated 14.06.2016 of the Chairman, BoG regarding approval of unaudited Annual Accounts & Balance Sheet for the F.Y. 2015-16.

**RESOLVED** that the order dated 14.6.2016 of the Chairman, BoG, placed at Appendix-4.25–C of the Agenda, approving unaudited Annual Accounts & Balance Sheet for the financial year 2015-16, be ratified and approved.

**BoG Resol.No.4.26**  
**Item No.4.26**

**CONSIDERED** implementation of the decision taken by the Council of IITs regarding revision of tuition fee for the Undergraduate programme to Rs. 2.00 lakh per year from the academic year 2016-17.

The members perused the letter F.No. 24-2/2016 TS 1 dated 8<sup>th</sup> April, 2016, of the MHRD, as per Appendix 4.26 – A of the Agenda, informing the Directors of all IITs that the Chairperson of IIT Council, after examining the report of the Committee on funding of IITs and the recommendations of the Standing Committee of the IIT Council (SCIC) for revision of Tuition Fee in IITs, has approved revision of tuition fee in the IITs to Rs.2.00 lakh a year from the academic year 2016-17. In the aforementioned letter, it has been desired to take necessary action to implement the above decision of the IIT Council.

Further to the above, vide letter of even number dated 13.4.2016, as per Appendix-4.26-B, it was clarified that the revised fee would be applicable for students taking admission starting from academic year 2016-17 onwards.

**RESOLVED** that the aforementioned letters of Shri R. Subrahmanyam, Additional Secretary (TE), MHRD, as per appendix-4.26-A and 4.26-B of the Agenda, be implemented in the Institute and the tuition fee of the students taking admission to UGD/IDD/IMD Part-I from the academic year 2016-17 onwards be revised to Rs.2.00 lakh a year, subject to the measures mentioned in the aforementioned letter dated 8.4.2016 of the MHRD for protecting the interests of the socially and economically backward students. Further, the students currently studying would continue to pay at the existing rates.

**BoG Resol.No.4.27**  
**Item No.4.27**

**CONSIDERED** ratification of the order of the Chairman, BoG approving the minutes of meeting of ISFAC held on 19.11.2015 for grant of HAG Scale to Professors.

The members perused the modified Guidelines for HAG Placement of Professors, placed at Appendix 4.27 – A of the Agenda, duly ratified vide BoG Resolution no. 2.27 dated 22.11.2014 and the Minutes of the meeting of ISFAC held on 19.11.2015, duly approved by the Chairman, for grant of HAG Scale to Professors, placed at Appendix 4.27 – D of the Agenda.

**RESOLVED** that the order of the Chairman, approving the Minutes of the meeting of ISFAC held on 19.11.2015 for grant of HAG Scale to Professors,

as per Appendix 4.27 – D of the Agenda, be ratified and approved.

**BoG Resol.No.4.28**  
**Item No.4.28**

**CONSIDERED** ratification of the order dated 21.3.2016 of the Chairman, BoG approving the procedure for obtaining signatures of members of Selection Committees who joined the meeting through SKYPE and issue of appointment letters to selected candidates.

The members noted that Selection Committee meetings for the posts of Professor, Associate Professor and Assistant Professor in the Department of Electrical Engineering were held on 09.03.2016. The Visitor's Nominee and the BoG Nominee for the above Selection Committee joined the meeting through SKYPE as per order of the Director. Although, the decision in the meeting was taken unanimously, however, signatures of the experts who joined through SKYPE could not be taken on the minutes of the meeting as they were not physically present in the meeting.

The Chairman, BoG approved the Minutes of the Selection Committee meetings and ordered on 21.3.2016 that the approval of the Chairman be obtained first as was done for the post of Professor in the Department of Computer Science & Engineering on the basis of the signatures of the members physically present in the Selection Committee meeting and unlike the previous occasion, the appointment letters be issued only after obtaining the signatures of the two members who participated through SKYPE after Chairman's approval. The same procedure will be followed in future in such situations.

**RESOLVED** that the aforementioned order dated 21.3.2016 of the Chairman, BoG, as per Appendix 4.28 – A of the Agenda, be ratified and approved.

**BoG Resol.No.4.29**  
**Item No.4.29**

**CONSIDERED** ratification of orders dated 10.12.2015, 26.02.2016 and 21.03.2016 of the Chairman, Board of Governors, approving the recommendations of Selection Committees for faculty positions in the Departments of Ceramic Engineering, Mechanical Engineering and Electrical Engineering.

**RESOLVED** that the orders dated 10.12.2015, 26.2.2016 and 21.3.2016 of the Chairman, approving the recommendation of Selection Committee for appointment of the following faculty members, as per details given hereunder, be ratified and approved :

**1. Department of Ceramic Engineering**

Sl. No.	Name of Selected Candidates
<b>(I) Assistant Professor</b>	
1.	Dr Santanu Das
2.	Dr Akansha Dwivedi
3.	Dr Preetam Singh
4.	Dr Ashutosh Kumar Dubey
5.	Dr Mohammad Imteyaz Ahmad
<b>(II) Associate Professor</b>	
1.	Dr Manas Ranjan Majhi

<b>(III) Professor</b>	
1.	Dr Vinay Kumar Singh

## 2. Department of Mechanical Engineering

Sl. No.	Name of Selected Candidates
<b>(I) Professor</b>	
1.	Dr S K Shukla
2.	Dr Rajesh Kumar
3.	Dr Pradyumna Ghosh
4.	Dr Prashant Shukla
5.	Dr Rajnesh Tyagi
<b>(II) Associate Professor</b>	
1.	Dr S S Mondal
2.	Dr M Z Khan Yusufzai
3.	Dr Meghanshu Vashista
4.	Dr Jahar Sarkar
5.	Dr R K Gautam
6.	Dr Arnab Sarkar
7.	Dr Debashish Khan
8.	Dr Om Prakash Singh

## 3. Department of Electrical Engineering

Sl. No.	Name of Selected Candidates
<b>(I) Assistant Professor</b>	
1.	Dr Shyam Kamal
2.	Dr Sandip Ghosh
<b>(II) Associate Professor</b>	
1.	Dr Rajeev Kumar Singh
2.	Dr Santosh Kumar Singh
3.	Dr Mrs Kalpna Choudhary
<b>(III) Professor</b>	
1.	Dr Mitresh Kumar Verma

**BoG Resol.No.4.30**  
Item No.4.30

**CONSIDERED** amendment in point no. 3 of General Management of Revised Guidelines for Utilisation of CPDA approved vide BoG Resolution No. 3.35 dated 21.12.2015.

**RESOLVED** that the following amendment in the point no. 3 of General Management of the revised guidelines of CPDA be incorporated :

*The first three-year block of CPDA in IIT(BHU) commenced from 01.07.2012 and ended on 31.03.2015.*

**BoG Resol.No.4.31**  
Item No.4.31

**CONSIDERED** ratification of the order dated 01.06.2016 of the Chairman, BoG approving the recommendations of the Institute Faculty Affairs Committee (IFAC) regarding confirmation of services in respect of two Assistant Professors in the Department of Mathematical Sciences after completion of probation period of one year from the date of joining.

The members perused the recommendations of the IFAC made in its meeting held on 30.4.2016, placed at Appendix 4.31 – F of the Agenda.

**RESOLVED** that the order dated 1.6.2016 of the Chairman approving the recommendations of the IFAC made in its meeting held on 30.4.2016 regarding confirmation of the following members as per details mentioned against each at Appendix 4.31 – F of the Agenda, be ratified and approved.

SI No.	Name	Date of Placement as Assistant Professor (Regular)	Date of Confirmation of Services as Assistant Professor (Regular)
1.	Dr Vineet Kumar Singh	24.12.2014	24.12.2015
2.	Dr Anuradha Banerjee	03.02.2015	03.02.2016

**BoG Resol.No.4.32**  
**Item No.4.32**

**(A) CONSIDERED** the appointment of Institute Professors based on the recommendation of the ISFAC at its meeting held on 05.07.2016.

The members noted that the ISFAC, at its meeting held on 05.07.2016, had considered 14 applications for appointment as Institute Professor along with the recommendations of the concerned DFAC and recommended the appointment of 08 Professors superannuating on or before 30<sup>th</sup> June, 2017. **RESOLVED** that as recommended by the ISFAC, as per Appendix-4.32-A of the Agenda, the following 8 Professors be appointed as Institute Professor as per details mentioned against each :

SI. No.	Name	Dept.	Period (Years)	From	To
1.	Dr. SP Singh	Ceramic Engg.	2	01.07.2017	30.06.2019
2.	Dr. SP Singh	Electronics Engg.	2	01.07.2016	30.06.2018
3.	Dr. Ram Prasad	Chemical Engg.	1	01.07.2017	30.06.2018
4.	Dr. DN Vishwakarma	Electrical Engg.	1	01.07.2017	30.06.2018
5.	Dr. RR Das	Electronics Engg.	1	01.07.2016	30.06.2017
6.	Dr. D Pandey	Materials Sc. & Tech.	2	01.07.2017	30.06.2019
7.	Dr. MA Quraishi	Chemistry	2	01.07.2016	30.06.2018
8.	Dr. KK Srivastava	Chemical Engg.	1	01.07.2016	30.06.2017

**(B) CONSIDERED** the extension of tenure of Institute Professors based on the recommendation of the ISFAC at its meeting held on 05.07.2016.

The members noted that the ISFAC, at its meeting held on 05.07.2016, had considered 17 applications for extension of the tenure as Institute Professorship along with the recommendations of the concerned DFAC. It was further mentioned that as per guidelines dated 16.07.2014 of Institute Professorship duly approved by the BoG vide Resolution No. 2.27 dated 22.11.2014, the ISFAC is empowered to grant extension in respect of

Institute Professors beyond two years up to the maximum age of 70 years based on the recommendations of the DFAC, but this is the first time when extension of tenure of Institute Professors has been considered by the ISFAC and, therefore, the instant cases were put up before the Board.

**RESOLVED** that the aforementioned recommendation of the ISFAC regarding extension of tenure of Institute Professorship of the following 14 Institute Professors, as per Appendix-4.32-B of the Agenda and as per details mentioned against each, be recorded :

Sl. No	Name	Department	From	To
1.	Dr. Surendra Kumar	Chemical Engg.	01.01.2016	30.06.2017
2.	Dr. K.N. Rai	Mathematical Sciences	02.01.2016	30.06.2017
3.	Dr. K.P. Singh	Electronics Engg.	01.01.2016	31.12.2016
4.	Dr. R.U. Khan	Electronics Engg.	01.01.2016	30.06.2017
5.	Dr. H.N. Gupta	Mechanical Engg.	01.01.2016	30.06.2016
6.	Dr. Om Prakash	Mechanical Engg.	01.01.2016	30.06.2017
7.	Dr. M. Prasad	Mechanical Engg.	01.01.2016	30.06.2017
8.	Dr. S.K. Sharma	Mechanical Engg.	01.07.2016	30.06.2017
9.	Dr. T.R. Mankhand	Metallurgical Engg.	01.01.2016	30.06.2017
10.	Dr. Om Parkash	Ceramic Engg.	01.07.2017	30.06.2018
11.	Dr. Pramod Kumar Singh	Civil Engg.	24.07.2016	30.06.2017
12.	Dr. M.M. Singh	Chemistry	24.07.2016	30.06.2017
13.	Dr. O.N. Singh	Physics	01.07.2016	30.06.2017
14.	Dr. B.N. Dwivedi	Physics	01.07.2016	30.06.2018

**BoG Resol.No.4.33**  
Ex-Agenda Item No.4.33

One of the members pointed out that the faculty members of the Institute avail duty leave without any limit.

**RESOLVED** that duty leave availed of by the faculty members during the last two academic sessions be obtained and relevant rules be reviewed.

The meeting then ended with a vote of thanks to the Chair.

(S.P. MATHUR)  
SECRETARY

(RAJEEV SANGAL)  
DIRECTOR

(G.C. TRIPATHI)  
CHAIRMAN