

**COPY OF ECR NO.100 DATED FEBRUARY 28, 2013**

**ECR 100**

**ITEM 12 CONSIDERED** the orders of the Vice-Chancellor, BHU in the capacity of Chairman, Board of Governors of IIT(BHU) regarding various administrative affairs pertaining to IIT(BHU).

The Executive Council noted that the Vice-Chancellor, Banaras Hindu University, in the capacity of Chairman, BOG, IIT(BHU), has approved the following proposals

SL.	PARTICULARS	DATE OF ORDER									
1.	That the Legal Cell of the BHU will continue to perform such functions for the IIT(BHU) also, till the Legal Cell of the Institute is established	06.12.2012									
2.	That though the other IITs are following five-day week system, the IIT(BHU) to follow the hours of attendance and holidays pattern, which are being observed in BHU in view of the requirement of close cooperation between the two institutions	03.12.2012									
3.	That the constitution of Institute Works Committee for IIT(BHU) under the chairmanship of Prof. A.K. Kapoor, Department of Electrical Engineering, IIT(BHU) be approved.	31.01.2013									
4.	That some new appointments of Professor Incharges and minor reshuffling in the areas of the existing ones be approved as follows: Prof S.K. Sharma Deptt. of Mechanical Engg. -Professor-in-charge (Student Affairs) Prof. A.K. Kapoor, Deptt. of Electrical Engg.-Professor-in-charge(Resource Planning & Gen.) Prof. B.N. Dwivedi Deptt. of Applied Physics-Professor-in-charge(Faculty & Alumni Affairs) Prof. Rajiv Prakash S.M.S.T. - Professor-in-charge (Research & Development)	24.01.2013									
5.	That the following Current Accounts be opened for IIT(BHU):	03.11.2012									
	<table border="1"> <thead> <tr> <th>Sl. No</th> <th>Name of Account</th> <th>Person Authorized</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>IIT(BHU) Main account (Non-Plan)</td> <td>Registrar or other authorized official(s)</td> </tr> <tr> <td>2.</td> <td>IIT(BHU)Main account (Plan)</td> <td>Registrar or other authorized official(s)</td> </tr> </tbody> </table>	Sl. No	Name of Account	Person Authorized	1.	IIT(BHU) Main account (Non-Plan)	Registrar or other authorized official(s)	2.	IIT(BHU)Main account (Plan)	Registrar or other authorized official(s)	
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1.	IIT(BHU) Main account (Non-Plan)	Registrar or other authorized official(s)									
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	3.	IIT(BHU) Main account (PF and NPS)	Registrar or other authorized official (s)	
	4.	IIT(BHU) Main accounts (Special Fund)	Registrar or other authorized official (s)	
	5.	IIT(BHU)-Alumni account	Director/Registrar or other authorized official (s)	
	6.	IIT(BHU)Sponsored Project Account	Registrar or other authorized official (s)	
6.		That the guidelines for payment of honorarium to retired teachers/research scholars/guest lectures for taking classes on per lecture basis be approved.		12.01.2013
7.		That the constitution of Investment Committee as follows be approved 1. Prof. A.K. Kapoor Chairman Department of Electrical Engineering, IIT (BHU) 2. Prof.H.C. Chaudhary Member Faculty of Management Studies, BHU (Chairman, Investment Committee, BHU) 3. Prof. G.V.S. Sastry Member Department of Metallurgical Engineering 4. CA Brajesh Jaiswal - Investment Expert Siddhartha Complex, Sigra, Varanasi 5. Dr.S.P.Mathur Member Secretary Actg. Registrar, IIT (BHU)		04.12.2012
8.		That the proposal of the Director, IIT(BHU) for constitution of a Women Grievance Cell as follows for IIT(BHU) be approved 1. Dr. Vijay Laxmi Yadav Chairperson Department of Chemical Engg. & Tech. 2. Dr. Kalpana Choudhary Member Department of Electrical Engg. &Tech. 3. Dr. Medha Jha Member Department of Civil Engg., IIT(BHU) 4. Mrs. Renu Kaila Member Secretary S.O.,IIT(BHU) Directorate		31.01.2013
9.		That the Director, IIT(BHU) be authorized to choose one expert member as Board of Governors nominee to the Selection Committee from among the Metallurgist Fellows of Indian National Sciences Academy, Indian Academy of Sciences, National Academy of Science of India and Indian National Academy of Engineering.		05.12.2012
10.		That the proposal of the Director, IIT(BHU) to constitute the Building & Works Committee for IIT(BHU) as follows be approved: 1. Prof. Dhananjai Pandey Chairman Director, IIT(BHU), Varanasi 2. Prof. A.K. Jain Member Professor & Head, Department of Civil Engg, IIT Delhi, New Delhi-110 016 3. Prof. Pradeep Bhargawa Member Department of Civil Engineering, IIT Roorkee, Roorkee-247 667 4. The Director or his nominee Member (not below the rank of Reader)		07.12.2012


	<p>School of Planning &amp; Architecture, New Delhi</p> <p>5. Sri N. Nanjappa Member (Ex-Senior Superintending Engineer, CCMB, Hyderabad) Flat No.202, "Grand Residency", No.4-7-102/18, Lane No.2, Sai Enclave, Habsiguda, Hyderabad-500 007</p> <p>6. Prof. R. Mahanty Member Department of Electrical Engg. IIT(BHU), Varanasi</p> <p>7. Dr. S.P. Mathur Member Secretary Actg. Registrar, IIT(BHU), Varanasi</p>	
11.	That the Director, IIT(BHU) be permitted to proceed further for registration under Section (11)1 of FCRA for acceptance of foreign contribution by the IIT(BHU) alumni and submit to the Secretary, Government of India, Ministry of Home Affairs, FCRA Wing/Foreigners Division, New Delhi.	08.12.2012
12.	That the proposal for submission of XII-Plan budget for remaining period of the current financial year 2012-13 to the MHRD, New Delhi for consideration be approved.	23.11.2012
13.	That the panel of five architectural firms empanelled by BHU may also be consulted by the IIT(BHU).	31.01.2013
14.	That the creation of new heads of accounts which did not exist in the BE 2012-13 and BE 2012-14 as approved by the Executive Council at its meeting held on 04.10.2012 be approved.	
15.	That the minutes of the GTAC Management Committee held on 05.01.2013 be approved regarding revision of room rent with the following modifications: 1. The rates for official purpose shall be applicable to both the IIT(BHU) and BHU. (Category 1) 2. Category 2 rates shall be applicable to visitors from Academic Institutions to both the IIT(BHU) and BHU. 3. Category 3 will also be applicable for both the IIT(BHU) and BHU.	
16.	That the Minutes of Senate as also actions on decisions taken in the Senate Meeting be approved	12.01.2013
17.	That the Stores & Purchase Manual, of IIT(BHU) be approved. Further, the Actg. Registrar be authorized to chair the Purchase Committee until the Institute appoints a Deputy Director. He be also authorized as Competent Financial Authority.	
18.	That the proposal of the Director, IIT(BHU) to constitute a Purchase Committee under the chairmanship of Prof. Rajiv Prakash, Professor Incharge(R&D), School of Material Science & Technology, IIT(BHU) for purchase of equipment for Centralized Instruments Facility be approved.	

19.	That the recommendation of the Committee for assigning the work of preparing all the account books along with balance sheet to M/s. Krishna Anurag & Co. for the financial year 2012-13 be approved.	18.02.2013
20.	That the modified Project Guidelines to be followed in IIT(BHU) be approved.	
21.	That the guidelines to be followed for utilizing of CPDA in the IIT(BHU) be approved as recommended in the meeting of the Institute Advisory Committee held on 12.2.2013 which has made recommendations in this behalf.	14.2.2013

**RESOLVED** that the orders of the Vice-Chancellor in the capacity of Chairman of BoG of IIT(BHU), as detailed above be ratified and approved.

Dated: April 1, 2013

Copy forwarded for information and necessary action to the Director, IIT(BHU), BHU with the request to send the compliance report to the undersigned as soon as possible to place the same before the Executive Council in its next meeting.

  
DEPUTY REGISTRAR  
EXECUTIVE COUNCIL CELL

**COPY OF ECR NO.108 DATED FEBRUARY 28, 2013**

**ECR 108**

**ITEM 20** **CONSIDERED** the adoption the letters /OMs of MHRD/Ministry of Finance/ IIT Council regarding the pay of teaching and other staff in Centrally Funded Technical Institutions (CFTIs) and mobility of faculty and non-faculty personnel to the established Central Educational Institutes (CEIs)/ Scientific Institutions.

The Executive Council Several MHRD letters / OMs governing the pay and service conditions of teachers and non-teaching staff, applicable to IIT(BHU) need to be adopted for IIT(BHU). Considering this, the Executive Council resolved as under;

**RESOLVED** that the letters / OMs of MHRD/ Ministry of Finance/ IIT Council regarding the pay of teaching and other staff in Centrally Funded Technical Institutions (CFTIs) and mobility of faculty and non-faculty personnel to the established Central Educational Institutes (CEIs)/ Scientific Institutions be adopted for IIT(BHU) as per Appendix 20A to 20M of Agenda .

Dated: April 1, 2013

Copy forwarded for information and necessary action to the Director IIT(BHU), BHU with the request to send the compliance report to the undersigned as soon as possible to place the same before the Executive Council in its next meeting.

*Offdg. Registrar*  

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*24/1/13*

*[Signature]*  
DEPUTY REGISTRAR  
EXECUTIVE COUNCIL CELL

## **COPY OF ECR NO.109 DATED FEBRUARY 28, 2013**

**ECR 109**

**ITEM 21** **CONSIDERED** the adoption of BHU's Contributory Health Scheme Rules-2005, as amended from time to time for implementing in IIT(BHU).

The Executive Council noted that presently BHU's Contributory Health Scheme Rules-2005, as amended from time to time is being used for the faculty and non-faculty members of the IIT (BHU).

As per details available on the website of IIT-Kanpur, the employees of IIT(K) are entitled to reimbursement of the medical expenses incurred on themselves and their families in accordance with the Statutes 13(16) as set out in Schedule 'AA'. Also, there is a there is a Post-Retirement Medical Scheme(PRMS) for retired employees of the Institute.

It was appraised to the Executive Council that since the IIT (BHU) is situated in the BHU campus which has University Employees Health Care Complex, University Students Health Care Complex and Sir Sunderlal Hospital for extending medical services to the in-service and retired employees, besides students, of the University, looking at the special circumstances of the Institute, it may be appropriate to adopt BHU's Contributory Health Scheme Rules-2005, as amended from time to time, mutatis-mutandis to apply to the students, employees and pensioners of IIT (BHU).

The issue was discussed by the Executive Council and it was felt that covering the employees and staff of IIT(BHU) within the University Employees Health Care Complex and University Students Health Care Complex would involve a lot of issues including the procedure for medical reimbursement, payment of medical charges and cost of medicines etc. In view of this the Executive Council decided to resolve as under:

**RESOLVED THAT the adoption of BHU's Contributory Health Scheme Rules-2005 for implementing in IIT(BHU) be covered as part of a larger MoU between IIT(BHU) and BHU.**

Dated: April 1, 2013

Copy forwarded for information and necessary action to the Director IIT(BHU), BHU with the request to send the compliance report to the undersigned as soon as possible to place the same before the Executive Council in its next meeting.

*Seen by Director  
IIT(BHU)*

*[Handwritten Signature]*  
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**DEPUTY REGISTRAR  
EXECUTIVE COUNCIL CELL**

**COPY OF ECR NO.110 DATED FEBRUARY 28, 2013**

**ECR 110**

**ITEM 22** **CONSIDERED** the arrangement during the absence of the Director of IIT(BHU) from the headquarters.

The Executive Council noted that no Deputy Director has yet been appointed in the IIT(BHU). The Dean (Academic Affairs) has been appointed and besides him there are four Professors in-Charges in the areas of Research & Development, Faculty Affairs & Alumni Affairs, Student Affairs and Resource Planning & Generation. Normally, the Director gives the charge to the Dean (Academic Affairs) on his absence from the Headquarters. On some occasions, the Dean (Academic Affairs) is also on leave during the absence of the Director from the headquarters. Considering the various options, the Executive Council resolved as under:

**RESOLVED that in the case of absence of the Dean (Academic Affairs) from the station, the Director IIT(BHU) may authorize one of the Professor In-Charges to look after his duties during the absence of Dean (Academic Affairs).**

Dated: April 1, 2013

Copy forwarded for information and necessary action to the Director IIT(BHU), BHU with the request to send the compliance report to the undersigned as soon as possible to place the same before the Executive Council in its next meeting.

*Seen by Director  
A. K. Singh*

  
**DEPUTY REGISTRAR  
EXECUTIVE COUNCIL CELL**



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**COPY OF ECR NO.115 DATED FEBRUARY 28, 2013**

**ECR 115**

**ITEM 26(b)** **CONSIDERED** the constitution of a Committee to decide the terms of interaction and cooperation between the IIT (BHU) and BHU on all issues concerning the two institutions, and to draft a MoU and a MoA to be signed between the two institutions that will guide the interaction and cooperation providing adequate synergy to both the institutions.

The Executive Council noted that there are several issues in which the roles and responsibilities of the two institutions needs to be clearly defined and codified. It was felt that the terms of agreement between the two institutions should be such that will promote growth and development of both the institutions, in a synergy that ensures spilling over of benefits of development of one institution to the other and vice versa. At the same time, areas need to be identified where the benefits of specialization available in one of them is available to the other, at the same time ruling out possibilities of exacting benefits at the cost of the other institution.

The Executive Council therefore felt a need of constituting a suitable committee involving the leadership of both the institutions to chalk out the modalities of the draft MoU and MoA covering all aspects of activities and the minute details as well. The issue was discussed in detail, following which, the Executive Council resolved as under:

**RESOLVED** that a committee be constituted comprising of members from both the institutions, who shall be nominated by the Vice-Chancellor, BHU and the Director, IIT(BHU), who themselves shall not be members of the Committee.


**RESOLVED FURTHER** that the recommendations of the Committee as well as the drafted code/ MoU shall be

approved by the Executive Council of BHU as well as BoG of IIT(BHU) before being signed by the two institutions.

Dated: April 1, 2013

Copy forwarded for information and necessary action to the following with the request to send the compliance report to the undersigned as soon as possible to place the same before the Executive Council in its next meeting:

1. The Director IIT(BHU), BHU
2. The Deputy Registrar & Secretary to Vice-Chancellor

  
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**DEPUTY REGISTRAR**  
**EXECUTIVE COUNCIL CELL**

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**COPY OF ECR NO.116 DATED FEBRUARY 28, 2013**

**ECR 116**

**ITEM 26(c)** **CONSIDERED** the order dated 26.02.2013 of the Vice-Chancellor, BHU and Chairman, Board of Governors, IIT(BHU), approving the transitory arrangements in financial matters to be followed in IIT(BHU).

The Executive Council noted that the Stores and Purchase manual of IIT(BHU) prescribes vesting of financial and sanctioning power in Registrar/HoD/PI, Deputy Director/DR&D and the Director as per their prescribed limits. The Executive Council also noted that at present there is no Deputy Director in IIT(BHU). It was informed to the Executive Council that the Vice-Chancellor had assented to a proposal made by the Director, IIT(BHU) Considering the above, the Executive Council decided to resolve as under:

**RESOLVED** that at the request of Director IIT(BHU), the Finance Officer may be permitted to discharge the financial responsibilities of Deputy Director till the appointment of Deputy Director in IIT(BHU).

Dated: April 1, 2013

Copy forwarded for information and necessary action to the following with the request to send the compliance report to the undersigned as soon as possible to place the same before the Executive Council in its next meeting:

1. The Director IIT(BHU), BHU
2. The Finance Officer, BHU

  
**DEPUTY REGISTRAR**  
**EXECUTIVE COUNCIL CELL**