



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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NOTE

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निदेशक कार्यालय
(प्रशासन)

Office of the Director
(Administration)

Ref. No.: IIT(BHU)/ADM/845/L

Dated : January 12, 2015
13.

NOTIFICATION

This is to notify that the Director has been pleased to constitute Administrative Monitoring Committee consisting of the following :

- | | | |
|---|---|-----------|
| 1. Prof. R. Mahanty, Deptt. of Electrical Engineering | - | Chairman |
| 2. Dr. R.S. Singh, Deptt. of Chemical Engg. & Tech. | - | Member |
| 3. Mrs. Swati Biswas, Deputy Registrar | - | Secretary |

Terms of Reference :

1. To monitor proper functioning of administrative processes in time bound manner.
2. To take up cases of systemic delays.
3. To investigate individual complaints received regarding delays in procedures & suggest remedial action.

The Committee will have powers to call for files & office documents, and discussing with officials same as to those of Grievance redressal committees.


REGISTRAR

Copy forwarded to the following for information & necessary action :

1. All the member
2. P.S. to the Director, IIT (BHU).
3. P.A. to the Registrar, IIT (BHU).


REGISTRAR