



**Prof. S.B. Dwivedi**  
**Dean (Academic Affairs)**

September 07, 2024  
No. IIT(BHU)/ACD/Conv-13<sup>th</sup>/2024/5633

Dear Graduands,

I am happy to inform you that the 13<sup>th</sup> Convocation of the Institute will be held on 28<sup>th</sup> October 2024 in the Swatantrata Bhawan, BHU to confer degrees on the students, who passed out in the academic session 2023-24 and also who passed out in earlier years but the degrees have been conferred on them in the academic session 2023-24.

I extend you most cordial invitation on behalf of the Institute to attend the convocation and to receive your degree in person. I hope you will make it convenient to make yourself present on the occasion.

A full scale rehearsal of the function will be held a day earlier i.e. 27<sup>th</sup> October, 2024 in the Swatantrata Bhawan. I emphasize that you must reach the campus in advance well to participate in the rehearsal. Please note that the participation in the rehearsal is mandatory for receiving your degree in person.

An online portal has been launched for you to register yourself for the award of degree. The link is [https://docs.google.com/forms/d/e/1FAIpQLScqW2lfGdw\\_ZuQ09UkqF7jA8Exqd4PT479rZW8ek8-GoLKG4g/viewform?usp=sf\\_link](https://docs.google.com/forms/d/e/1FAIpQLScqW2lfGdw_ZuQ09UkqF7jA8Exqd4PT479rZW8ek8-GoLKG4g/viewform?usp=sf_link). You may log in using the email ID provided to you by the Institute. The portal shall remain open till **Monday, September 16, 2024**.

We expect your participation in the Convocation. However, even if, for some urgent reason you are not able to attend the Convocation, you should register yourself through the portal. Your degree shall be dispatched to your postal address on a later date.

The Convocation robes will be *kurta-pyjama* or *kurta-dhoti* with *sadri* (jacket) and *uttariya* for boys, and *salwar - kamij* (*kurta*) or *saree - blouse* with *sadri* (jacket) and *uttariya* for girls. The *uttariya* will bear emblem of IIT(BHU). The *kurta/saree/ kamij* (*kurta*)/ *sadri* (jacket) will be of cream colour and that of *pyjama/ dhoti/ salwar/ blouse and uttariya* will be of white colour. *Uttariya and sadri* will be provided to you by the Institute. You will make your own arrangements for the remaining parts of the robe. You will make an online payment of Rs. 1,500/- in advance towards the cost of *uttariya, sadri*, etc. This amount of Rs. 1500/- is non refundable. The procedure for online payment is given below:

<https://www.onlinesbi.sbi/sbicollect/icollecthome.htm> Select State "Education Institution" → Search category "Indian Institute of Technology (B.H.U.), Varanasi" and Filter by State "All India" the click on "Indian Institute of Technology (B.H.U.), Varanasi" → Select Payment Category "Convocation Fee" and fillup the form for deposition of said fee for online deposit.

Accommodation for you shall be available in hostels. You are therefore advised to send your requisition to the Chairman, Council of Wardens, IIT(BHU) on [office.cow@itbhu.ac.in](mailto:office.cow@itbhu.ac.in). Details of accommodation provided to you shall be uploaded on our website on a later date. Guest house accommodation for your family members has been also made available on the first come first serve basis. You should send your requisition to the Coordinator, guest house at [coordinator.gtac@itbhu.ac.in](mailto:coordinator.gtac@itbhu.ac.in) at the earliest to avoid inconvenience.

For any queries please contact the Office of Dean (Academic Affairs) at email [academics@itbhu.ac.in](mailto:academics@itbhu.ac.in)

With best wishes and looking forward to your participation in the Convocation

Yours Sincerely,

(S.B. Dwivedi)