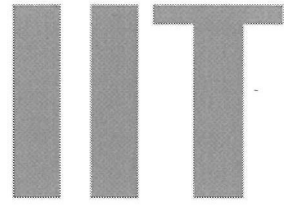


भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

कुलसचिव कार्यालय
(संस्थान क्रय प्रकोष्ठ)

Office of the Registrar
(Institute Purchase Cell)

Ref. No. IIT(BHU)/IPC/Notice/25-26/M59/ 320

Date: 08.08.2025

NOTICE

Subject: Purchase Committee to procure items against Seed Grant/Challenge Grant and for Workshop/Seminar/Conferences -Reg.

In continuation to the Notice No. IIT(BHU)/I.P. Cell/F-M59/2024-25/313 dated 13.08.2024 (*copy enclosed*), it is once again reiterated that the **Purchase Committee** constituted for the respective **Department/School/Centre/Section/Unit** shall also function as the Purchase Committee for procurement of item(s);

1. **Under 'Seed Grant'** sanctioned to faculty member(s) of the respective Department/School, *with inclusion of the concerned faculty member(s) as additional member(s) of the said Purchase Committee.*
2. **For Workshop/Seminar/Conferences** organized by the Department/School, *with inclusion of the respective Convenor(s) as additional member(s) of the said Purchase Committee.*

Further, it is hereby notified that the said **Departmental Purchase Committee** shall also act as the Purchase Committee for procurement of item(s):

3. **Under 'Challenge Grant'** sanctioned to faculty member(s) of the respective Department/School, *with inclusion of the concerned faculty member(s) as additional member(s) of the said Purchase Committee.*

This issues with the approval of the **Competent Authority**.

Handwritten signature
08/08

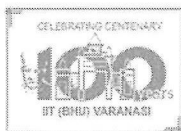
Jt. Registrar (Accounts)-IP Cell

Ref. No.: IIT(BHU)/IPC/Notice/25-26/M59/ 320

of Date: 08-08-2025

Copy to the following for information and necessary action:

1. All the Deans/Associate Deans/Professor In-Charges, IIT(BHU).
2. All the Heads/Coordinators of the Departments/Schools/Centre/Units, IIT(BHU).
3. The Chief Councillor, Gymkhana, IIT(BHU).
4. The Chairman, IWD, IIT(BHU).
5. The Chairman, Council of Wardens, IIT(BHU).
6. The Chairman, Web Management & E-mail Services Committee, IIT(BHU).....*with a request to kindly upload the notice on the Institute website.*
7. The Coordinator, GTAC, IIT(BHU).
8. The Coordinator, IIT-Cafeteria, IIT(BHU).
9. The Chief Proctor, IIT(BHU).



भारतीय प्रौद्योगिकी संस्थान (का.हि.वि.) वाराणसी - 221005भारत
Indian Institute of Technology (BHU) Varanasi - 221005 India

☎ : 0542-2366674, 7165056; FAX : 91-542-2368428;
e-mail : deputy.registrar@iitbhu.ac.in; ar.ipcell@iitbhu.ac.in;
Web : www.iitbhu.ac.in

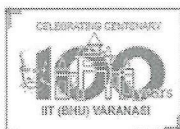


P.T.O.

10. The Registrar, IIT(BHU).
11. All the members concerned of the committee.
12. All the Admin Wardens/Wardens of the Hostels, IIT(BHU).
13. The Secretary to the Director, IIT(BHU).
14. All the Joint Registrars/Deputy Registrars/Assistant Registrars, IIT(BHU).
15. P.A. to the Registrar.

Handwritten signature
08/08

Jt. Registrar (Accounts)-IP Cell



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☎ : 0542-2366674, FAX : 91-542-2368428, e-mail : deputy.registrar@itbhu.ac.in

Office of the Registrar
(Institute Purchase Cell)

Ref. No.: IIT (BHU)/I. P. Cell/F-M59/2024-25/ 313

कुलसचिव कार्यालय
(संस्थान क्रय प्रकोष्ठ)
Date: 13th Aug, 2024

NOTICE

This is to notify all concerned that

- (i) Department Purchase Committee of the Department/ School shall also act as the Purchase Committee for procurement of items from the amount sanctioned as Seed Grant to a faculty member of the Department/ School with inclusion of the concerned faculty member as an additional member.
- (ii) Department Purchase Committee shall also act as Purchase Committee for Workshop/ Seminar/ Conferences to be organized by the Department/ School with inclusion of the convener of Workshop/ Seminar/ Conference as the additional member of the committee.

Joint Registrar (IP Cell)

Copy forwarded for information to the following:

1. All the Deans
2. All the Heads of the Departments / Coordinators of the Schools
3. The Coordinators / In-charges of Units / Centres / Offices etc
4. All the Professor In-charges
5. Prof. Incharge, Main Library
6. The Chief Councillor – Gymkhana
7. The Chairman, Institute Works Committee
8. The Chairman, - IIT(BHU)-Cafeteria Committee
9. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee
11. The Coordinator, GTAC
12. The Joint Chief Proctor
13. All Administrative Wardens / Wardens, IIT(BHU)-Hostels
14. All the members of the Committee
15. The Joint Registrar
16. Secretary to the Director
17. The Dy. Registrar
18. All the Asstt. Registrars
19. P.A. to the Registrar

IIT(BHU).

Joint Registrar (IP Cell)