

Online Bids

(Through E-Procurement Portal of CPPP)

are invited

for

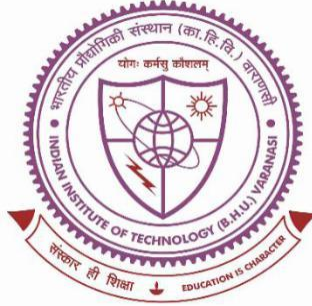
**Tender for Hiring of Basic Life Support (BLS) Ambulance Vehicle
(TYPE-B)**

Tender Enquiry No: IIT(BHU)/IP Cell/BLS-A/2024-25/292

Dated: 08.08.2024

Last Date of Submission: 30.08.2024

Tender opening date: 02.09.2024



**Indian Institute of Technology
(Banaras Hindu University) Varanasi-221005**

E-mail: registrar@iitbhu.ac.in

**INDIAN INSTITUTE OF TECHNOLOGY
(BANARAS HINDU UNIVERSITY) VARANASI – 221005**

DEPARTMENT: Office of the Registrar, IIT(BHU), VARANASI-221 005

Advertised Tender Enquiry Documents

(NOTICE INVITING TENDER)

IIT (BHU) Varanasi invites online tender of the following:

Sl. No.	Tender No. and Last Date	Name of the Service	Earnest Money Deposit to be submitted
1.	Tender No.: IIT(BHU)/IP Cell/BLS-A/2024-25/292 Dated: 08.08.2024 Last Date of Submission: 30.08.2024	Tender for Hiring of Basic Life Support (BLS) (TYPE-B) Ambulance Vehicle	BID SECURITY DECLARATION Appendix D

Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app>. Tenderers can access tender documents on the CPP Portal. Select the appropriate tender and fill them with all relevant information and submit the completed tender document online on the website <http://eprocure.gov.in/eprocure/app> as per the schedule given in the next page.

Aspiring Bidders who have not enrolled / registered in e-procurement should enroll / register before participating through the website <http://eprocure.gov.in/eprocure/app>. The portal enrolment is free of cost. Bidders are advised to go through instructions provided at 'Instructions for online Bid Submission'.

No manual bids will be accepted. All quotation (both Technical and Financial should be submitted in the E- procurement portal).

The Tender should be addressed to **the Registrar, Indian Institute of Technology (Banaras Hindu University), Varanasi – 221005, U.P.**, and should be submitted online on or before the date and time of Bid opening date as mentioned in critical date sheet.

The Institute shall not be responsible for any delay in submitting online Bids. The Institute reserves the right to accept or reject any bid, cancel the Tender without assigning any reason thereof. No correspondence in this regard will be entertained.

**The Registrar
Indian Institute of Technology
(Banaras Hindu University)
Varanasi – 221005**

**INDIAN INSTITUTE OF TECHNOLOGY
(BANARAS HINDU UNIVERSITY) VARANASI – 221005**

DEPARTMENT: Office of the Registrar, IIT(BHU), VARANASI-221 005

TENDER DOCUMENT FOR: Tender for Hiring of Basic Life Support (BLS) TYPE-B Ambulance Vehicle

**NOTICE INVITING E-TENDER FOR BLS (TYPE-B) AMBULANCE
VEHICLE**

1. The Director, IIT (BHU) invites online Rate Bids from eligible agencies of repute in Two Bid System. All interested agencies are requested to send their Bids for the above services as per detailed Technical Specifications provided. All the documents will be submitted through CPP Portal in online mode. The Important information related to Tender are as follows:

CRITICAL DATA SHEET

Date of Issue/Publishing	09.08.2024 (18:00 hrs)
Document Download/Sale Start Date	09.08.2024 (18:00 hrs)
Document Download/Sale End Date	30.08.2024 (16:00 hrs)
Last Date and Time for Uploading of Bids	30.08.2024 (16:00 hrs)
Last Date and Time for receipt of Queries	30.08.2024 (16:00 hrs)
Date & Time of Opening of Technical Bids	02.09.2024 (16:00 hrs)
Pre-Bid meeting Date and Time	(Those Bidders who wish to participate in pre-Bid meeting shall send a request through email for participation and meeting Link will be shared accordingly)
Date of Opening of Financial Bids	Will be informed later
Tender Fee	Rs. 1180/- (For Tender Processing Fee) (To be paid through RTGS/NEFT) as per the following details: Name of Account - Registrar, IIT(BHU) Name of the Bank - State Bank of India Name of Branch - IT, BHU, Varanasi Account No. - 32778803937 IFSC Code - SBIN0011445 The proof of payment must be enclosed with Technical Bid. Both the transactions should be done separately.
Bid Security Declaration Form	As per Appendix attached.
Performance Security Deposit (PSD)	3% of the contract value (as per Appendix attached)
Bid Validity	90 days (From the date of opening of Technical Bids)
email Address	ipcell@itbhu.ac.in , deputy.registrar@itbhu.ac.in

2. The Tender Documents for this will be on a two-Bid System consisting of a Technical Bid and a Price Bid. The Tender Document (non-transferable) along with detailed specifications, terms, and conditions may be **downloaded from the Institute website (www.iitbhu.ac.in/iitnotifications/purchase_enquiries/)** or from Central Public Procurement Portal (CPPP) by the interested supplier along with payment of non-refundable Tender processing fee as mentioned above.
3. After Qualifying the Technical bid, the qualified bidder must present the vehicle in the institute for physical verification, if found satisfactory only then IIT BHU will consider the bidder for further financial evaluation.
4. Tenderers are advised to visit the IIT BHU campus on any working day between 10:00 hrs. to 17:00 hrs., and ascertain the nature of the contract and the distance to be covered by the to-be hired vehicles before tendering.
5. The institute reserves the right to amend or withdraw any of the terms and conditions mentioned in the tender document or to reject any or all the tenders without giving any notice or assigning any reason any time before award of the contract. Further, the Institute is not bound to accept the lowest tender, has the liberty to close the tender process without awarding the contract to anyone if the lowest quote is found to be unreasonably high. The decision of the Director, IIT BHU in this regard shall be final and binding on all.
6. The tender should be addressed to “**Registrar, Institute Purchase Cell, IIT(BHU), Dist: Varanasi-221005**”, and should be delivered in person or sent by registered post/courier to reach the Institute on/before the last date up-to 16:00 Hrs. No tender will be accepted after the due date and time. Tender No. must be super-scribed on the overleaf of the envelope. The tender will be opened in the Committee Room, Ground Floor, Admin Building, IIT (BHU), Varanasi -221005. All Tender Documents must be accompanied by the Tender processing fee of Rs. 1,180 /- (Inclusive of 18% GST) (Non-refundable) and it is to be paid through RTGS/NEFT as per the above details. The Institute shall not be responsible for any delay in receiving Bids / sending of Tender Documents by post. The Institute reserves the right to accept or reject any bid, without assigning any reason thereof. No correspondence in this regard will be entertained.
7. The tenders should be submitted in sealed envelopes, clearly scribing the work's name. A total of three envelopes should be used for this purpose. One sealed envelope should contain only the Technical Bid together with its attachments, experience certificates, licenses, permits, self-declaration etc., and the proof of tender fee. This envelope should be superscribed clearly as “Technical Bid”. The second sealed envelope should contain only the Price Bid. This envelope should be super scribed clearly as “Financial Bid”. Now, both the aforesaid sealed envelopes should be put into a third big envelope. This

third envelope should be sealed, super scribed as Tender for Hiring of Basic Life Support (BLS) Ambulance Vehicle (TYPE-B) in IIT (BHU), Varanasi.

8. The tender should be filled or typed and signed in ink legibly giving the full address of the tenderer. The tenderer should quote in figures and in words the amount/price offered by him. Alteration if any, unless legibly attested by the tenderer with full signature and stamp/seal shall invalidate the tender. The tender should be signed by the authorized persons. Unsigned tenders will be treated as technically disqualified and rejected. In case there is any difference in the amount between figures and words, the amount indicated in the words will be treated as a valid offer.
9. The Tenderer should ensure that the amounts are written in such a way that interpolation is not possible. No blank space should be left.
10. In case any document produced in support of eligibility criteria turns out to be not genuine before or after award of work, the IIT BHU reserves the right to blacklist or debar the bidder concerned from participating in the future tendering process at the Institute.
11. The details of eligibility and other terms and conditions of the contract to be perused in the following pages.

Sd/-
Registrar

**INDIAN INSTITUTE OF TECHNOLOGY
(BANARAS HINDU UNIVERSITY)
VARANASI – 221005**

DEPARTMENT: Office of the Registrar, IIT(BHU), VARANASI-221 005

TENDER DOCUMENT FOR: Tender for Hiring of Basic Life Support (BLS) TYPE-B Ambulance Vehicle

INVITATION FOR BIDS

1. Online bids are invited from eligible bidders for the following:

Sl. No.	Tender No. and Last Date	Name of the Service	Earnest Money Deposit to be submitted
1.	Tender No.: IIT(BHU)/IP Cell/BLS-A/2024-25/292 Dated: 08.08.2024 Last Date of Submission: 30.08.2024	Tender for Hiring of Basic Life Support (BLS) TYPE-B Ambulance Vehicle	BID SECURITY DECLARATION Appendix D

1. Interested eligible Bidders may obtain further information from IIT (BHU) website: www.iitbhu.ac.in/iitnotifications/purchase_enquiries/ or from Central Public Procurement Portal(CPPP) <https://eprocure.gov.in/eprocure/app>.
2. Intending bidders are advised to visit IIT(BHU)website www.iitbhu.ac.in/iitnotifications/purchase_enquiries/ and CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of BID submission of tender for any corrigendum / addendum/ amendment.
3. Tender Processing Fee is to be deposited electronically by RTGS/NEFT in the account of Registrar, IIT (BHU) in the Bank details mentioned above. Bidders are required to submit the scan copy of payment receipt details of Tender processing fees payment at the time of Bid Preparation.
4. This Tender Document contains the following:
 1. Instructions for Online Bid Submission
 2. Instruction to Bidders
 3. General conditions of contract (GCC)
 4. Special Condition of Contracts
 5. Checklist for Bid/Tender submission
 6. Declaration Certificate

7. Technical specifications for the complete project (Annexure I)
8. Compliance Sheet

SECTION 1: INSTRUCTION FOR ONLINE BID SUBMISSION

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.

1. Registration

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal ([URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app)) by clicking on the link “Click here to Enroll”. Enrolment on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / eToken.

2. Searching for Tender Documents

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

3. Preparation of Bids

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

4. Submission of Bids

1. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as “on-line” to pay the tender processing fee as applicable and enter details of the instrument. Whenever, Tender processing fees is sought, bidders need to pay the tender processing fee on-line through RTGS.
4. A standard BoQ format has been provided with the tender document to be filled by all the bidders.

Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

5. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
6. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is

maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done.

7. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
8. Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
9. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

5. Assistance to Bidders

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

6. General Instructions to the Bidders

1. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app> .In the Technical Bids, the bidders are required to upload all the documents in **.pdf format**.
2. Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the web site <https://eprocure.gov.in/eprocure/app> under the link “Information about DSC”.
3. Tenderer are advised to follow the instructions provided in the ‘Instructions to the Tenderer for the e-submission of the bids online through the Central Public Procurement Portal for e Procurement at <https://eprocure.gov.in/eprocure/app>.

SECTION 2: INSTRUCTIONS TO BIDDERS

1. **General:** IIT (BHU) invites Bids (Technical & Financial) from eligible and experienced firms for hiring of BLS TYPE-B Ambulance Vehicle for the Institute.

Scope of Service:

2. **Type & Model of Ambulance Vehicle:** Vehicle equipped and configured with the following facilities shall be deployed as BLS TYPE-B Ambulance.

(a) **Basic Model:** 2023 or Newer Model (Vehicle should not have more than 30,000 Kms. Run on the date of submission of bids).

(b) Patients Cabin to have Bed Size (5 Feet x 2 Feet) installed with seats for two attendants in addition to the Bed of specified size.

(c) Driver's cabin shall accommodate two seated persons including Driver.

(d) **Basic Design:** Design of the Vehicle and equipment be configured so as to permit accessibility for Serving, components, replacement/adjustment with internal disturbances.

(e) **Fixing of Patients Bed:** It is desirable that Patients bed be positioned on the side to facilitate easier monitoring by MO/Attendant.

(f) **Mechanical Fitness:** The Ambulance vehicle be mechanically fit, have valid RC & Insurance, fuel topped up, timely serviced, 24 x 7 availability in Proctor Office (IIT BHU).

(g) **Maintenance of Log Book:** Daily KM be neatly entered in log book & signed by permanent staff of Proctor Office.

(h) **Repair & Maintenance of Ambulance:** To be organised by the firm once a month with suitable relief. Cost of repair, maintenance, fuel or any other related expenses shall be borne by the Vendor. Monthly inspection will be organised through Proctor Office.

(i) Pollution Certificate (PUC) and all necessary certification for service of Ambulance must be provided.

(j) G.P.S. facility to be provided.

3. **Equipment / Accessories as per WHO Norms:** The BLS TYPE-B Ambulance will be equipped as per WHO norms. Kindly refer **Appendix E** for essential Inventory Items.

4. **Manpower Requirement:** The firm providing BLS TYPE-B Ambulance services shall also provision the following manpower:

(a) **One Driver (24 x 7):** 03 Years' experience, Police Verified, 6x 6 Eye sight (with or without correction), Minimum 10th Pass, Valid Driving License, Medically & Physically fit, Wear uniform supplied by the firm, Age not less than 25 Years.

(b) **One Paramedical Technical (24 x 7):** The technician will have following qualifications:

(i) **Qualification:** Diploma in Pharmacology after passing class 12th.

(ii) Experience 3 Years in the relevant field.

(iii) Skills: Be able to operate basic medical equipment, well versed with dealing Medical Emergencies

(iv) Police Verified

(v) Physically & Medically Fit

(vi) Wear uniform supplied by the firm

(vii) Age preferably not less than 25 Years

5. **Payment of Wages / Salary to Driver & Technician:**

(a) As per Central Govt. (Ministry of Labour & Employment) wages specified & revised from time to time. Statutory Govt. Rules & Regulations will be suitably complied with.

(b) Wages will be disbursed by the 7th of each Month. Bills be submitted with Statutory Govt. Rules duly complied, by 17th of each Month for reimbursement.

Tender Terms & Conditions

6. **Duration of Services:** The Contract shall be executed for a duration of one Year initially, extendable for another two years on early basis on existing Terms &

Conditions. The firm shall submit an application to the Institute requesting for extension and same shall be granted by Competent Authority, if services found satisfactory.

7. **Termination of Contract**: Contract can be terminated by either party giving three Months' Notice.

8. **Financial Obligations**: Following financial obligations will be compiled with by the firm:

(a) **EMD**: Not Applicable

(b) **Tender Fee**: Mentioned in the above Critical Data Sheet section

(c) **PSD/PBG**: Performance Security Deposit (PSD) or Performance Bank Guarantee (PBG) amounting to 3% of contract value shall be deposited by the firm within 15 Days of Issue of LOI. Format attached as **Appendix F**.

(d) **Bid Security Declaration Form**: Bid Security Declaration Form on Non-Judicial Stamp of Rs. 500/- shall be deposited as part of Technical Bids. Format attached as **Appendix D**.

9. **Monthly Mileage Requirement**: The Ambulance Vehicle is required for 1500 Km/ Month. Km Covered extra shall be paid as per extra km Rate quoted by the firm and under utilised km will be carried forward to the next month. Ambulance shall always have a Serviceable Odometer.

10. **Eligibility Criteria**: Firms participating for provisioning of BLS TYPE-B Ambulance must meet the following Eligibility Criteria:

(a) **Registered Ambulance Supplier**: Vendors with valid registration and license under relevant statutes like: ESI & EPF and having 3 years' experience for providing Ambulance Services in Government / Private Institutions, Corporate Sector to participate.

(b) **Experience in Related Field**: 03 Years

(c) **Annual Turn Over**: Not less than 15 Lakh per Annum (Average) for the Financial Year 2020-21, 2021-22 & 2022-23 in the field of Hiring Basic Life Support (BLS) TYPE-B Ambulance Vehicle. Firms to attach Audited Balance Sheet of above mentioned financial years in addition to Turn over documents.

(d) **Non Debar/Non Blacklisting**: Firm shall attach an Affidavit on Rs 100/- Non Judicial Stamp Paper stating that neither Blacklisted nor Debarred during last 03 Years. The Affidavit should be attested by Notarized.

(e) Copy of the **PAN CARD** of the firm must be enclosed in the technical bid.

(f) **GST Registration Certificate** of the firm must be enclosed in the technical bid.

Imposition of Penalties:

11. Following Penalties may be imposed in case of disruption in Ambulance Services:

(a) Rs. 5000/- for 24 Hrs. default, Rs. 2500/- for more than 12 Hrs. and Rs. 1000/- for less than 12 Hrs. default. [Non-provisioning of Ambulance Services (or) Breakdown of Vehicle as per above mentioned duration].

(b) Breakdown while en-route to any Hospital would imply taking patient by alternative Transport /Taxi and expenditure will be borne by the firm provisioning BLS TYPE-B Ambulance Services.

(c) Delayed / Non reporting for Duty by the Driver or Technician would invite Penalty for late arrival @ Rs. 200/- per hours (or) Rs. 2000 per day per Employee.

(d) **Indulgence in Misconduct, Misbehaviour & any In-disciplinary Act:** Depending on the Severity of misconduct / indiscipline, penalty @ Rs. 1000/- per misconduct / in disciplinary act along with a stern warning (or) removal from duty or both.

(e) **Non-functional Odometer**: Penalty of Rs. 500/- per Day.

(f) The all penalties should also be included of GST extra.

Legal Aspects

12. Arbitration

(a) In case of any dispute or difference arising out of or in connection with the Tender conditions, Work Order and Contract, the Institute and the Contractor will address the dispute/difference for a mutual resolution failing which; the matter shall be referred for Arbitration to a sole Arbitrator to be appointed by the Institute.

(b) The Arbitration shall be held in accordance with the provisions of the

Arbitration and Conciliation Act 1996 and the venue of Arbitration shall be Varanasi. The decision of the Arbitrator shall be final and binding on both the parties.

13. **Jurisdiction:** The Courts at Varanasi alone will have the jurisdiction to try any subject, dispute or reference between parties arising out of this Tender/Contract. It is specifically agreed that no Court outside and other than Varanasi court shall have jurisdiction in the subject.
14. **Clarifications:**
 - (a) The prospective Tenderers requiring any clarification regarding the Tender document are requested to contact Administration Telephone:- 07985766810. The administration will respond in writing to any request for clarification, received not later than 10 days before the last date of Tender submission.
 - (a) At any time prior to the deadline for submission of Bids, the Institute may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender document by amendments/ corrigendum.
 - (b) The amendment will be published on Institute website. In order to afford the prospective Tenderers a reasonable time to take the amendments into account in preparing their Bids, the Institute may, at its discretion, extend the deadline for the submission of the Tender.

List of Appendixes

15. Following Appendixes are attached for necessary action by the Vendor:

- (a) Technical Bids-cum-Evaluation Sheet: **Appendix A**
- (b) Financial Bids: **Appendix B**
- (c) Declaration wrt Non Blacklisting / Non Debarring for participation in Tender – **Appendix C**
- (d) Bid Security Declaration Form – **Appendix D**
- (e) Equipment / Accessories as per WHO norms – **Appendix E**
- (f) Performance Bank Guarantee format- **Appendix F**

Technical Bids –cum- Evaluation Sheet

Sr. No.	Particulars	Details / Particulars	Page No.
1	<u>Particulars of the Firm</u>		
	(a) Name of the Firm		
	(b) Status (Prop. /Pvt. Ltd. etc.)		
2	(a) <u>Firm Permanent Address(with PIN code)</u>		
	(b) Mob. No. /Landline No.		
	(c) e Mail ID		
	(d) Firms Local Address with Contact no.		
3	<u>Official, with Mob, Landline No. & e Mail</u>		
	(a) Owner		
	(b) Proprietor		
	(c) Director /CMD		
	(d) Local Manager		
4	<u>Regn. with Dates & Validity</u>		
	(a) Firms Own Regn. (Incorporation Certificate No)		
	(b) GST Regn. No.		
	(c) TAN No. (If Applicable)		
	(d) EPF Regn. No. (If Applicable)		
	(e) ESI Regn. No. (If Applicable)		
	(f) ISO Certification(9001-2015)		
	(g) PAN No.		
	(h) Any other Service Specific Regn. No.		
	(i) Labour License (if Applicable)		

Sr. No.	Particulars	Details / Particulars	Page No.
5	<u>Financial Information</u>		
	(a) Bid Security Declaration Form		
	(b) MSME Regn. No. with Validity		
	(c) <u>Annual Turnover (Rs 15 Lakhs)</u>		
	(i) Yr. 2020-21		
	(ii) Yr. 2021-22		
	(iii) Yr. 2022-23		
	(d) <u>Audited Balance Sheets</u>		
	(i) Yr. 2020-21		
	(ii) Yr. 2021-22		
	(iii) Yr. 2022-23		
6	<u>Experience</u>		
	(a) Since When this Service started (i.e. Date of Regn. / Incorporation Certificate Date		
	(b) Mandatory Experience : 03 Yrs.		
	(Central /State Govt., PSUs, Autonomous Bodies, Corporate Sect.)	__ Yrs __ Months _ Days	
	(c) Clients Served with Details <u>Total Ser Client Details Duration No of Pers Experience</u>		
	(i)		
	(ii)		
	(iii)		
	(iv)		
	<u>Total Experience</u>	__ Yrs. __ Months __ Days	
	(d) <u>Similar Work Experience</u> (If Applicable)		
7	<u>Resource Held with the Firm</u>		
	(a) Manpower		
	(b) Machine, Tools, Tackles (May attach addl. sheet)		

Sr. No.	Particulars	Details / Particulars	Page No.
8	<u>Legal Aspects</u>		
	(a) Affidavit w. r. t. Non Black listing, Non-Debarring		

	(b) <u>Work Suspension</u> : for more than Six months, If Any		
	(c) Conviction by Court & Status		
	(d) Any Litigation and Status		
9	<u>Bank Details</u>		
	(a) Bank Name		
	(b) Branch Name		
	(c) Account No.		
	(d) IFSC		
10	<u>Any letter of Appreciation / Commendation</u>		

Note: This form will be completed by the Vendor and Supporting Documents be attached.

Financial Bids

1. Basic Life Support (BLS) TYPE-B Ambulance Vehicle

S. No.	Conditions for Basic Life Support Ambulance Vehicle	No of Vehicles Required	Fixed Consolidated Monthly Rates for 1500 Km (Excluding Taxes Etc.)
(a)	Basic Life Support (BLS) TYPE-B Ambulance Vehicle only (Driver, Paramedical Technician and Fuel to be provided by IIT(BHU)).	01	
(b)	Basic Life Support (BLS) TYPE-B Ambulance Vehicle with Driver (Paramedical Technician and Fuel to be provided by IIT(BHU)).	01	
(c)	Basic Life Support (BLS) TYPE-B Ambulance Vehicle with Paramedical Technician (Driver and Fuel to be provided by IIT(BHU)).	01	
(d)	Basic Life Support (BLS) TYPE-B Ambulance Vehicle with Driver, Fuel and Paramedical Technician.	01	

Notes:

- (a) Number of Ambulance required on fixed monthly needs may vary, if required, depending upon Institute requirement.
- (b) Additional KM beyond 1500 km will be paid extra and underutilized balance KM will be carried forward to next Month.
- (c) Rates quoted be inclusive of 1500 km monthly run, repair & maintenance,

fuel plus wages payable to Drivers & Technicians.

- (d) Only BLS TYPE-B Rates will be taken into account while working out Lowest Competitive Bidder (L-1).
- (e) Extra Charges Per Km will be Paid @ 12 Rs/km where fuel is being provided by _____ the _____ bidder.

Declaration Regarding Non-Blacklisting / Debarring For Taking Part in Tender

(To be executed & attested by Notarized on Rs.100/- Non Judicial Stamp paper by the Tenderer)

1. I / We _____ (Tenderer) hereby declare that the firm / agency namely M/s. _____ has not been Blacklisted or Debarred in the past by Union / State Government or organization from taking part in Government Tenders in India.

(Or)

I / We _____ (Tenderer) hereby declare that the Firm / Agency namely M/s. _____ was Blacklisted or Debarred by Union / State Government or any Organization from taking part in Government Tenders for a period of _____ Years wef _____ to _____. The period is over on _____ and now the Firm/Company is entitled to take part in Government Tenders.

2. In case the above information found false I/We are fully aware that the Tender / Contract will be rejected / cancelled by the Institute and EMD / Performance Security Deposit shall be forfeited.

3. In addition to the above, IIT (BHU), will not be responsible to pay the bills for any completed / partially completed work.

DEPONENT

Attested:

(Public Notary)

Name _____

Address _____

Bid Security Declaration Form

Date: _____

Tender No. _____

To (insert complete name and address of the

purchaser) I / We, The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) Have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Signature of Tenderer

Name: _____

Designation: _____

Organization Name: _____

Contact No.: _____

Necessary Fittings in the Ambulance as per WHO Norms

Following equipment and accessories are required to be installed as per WHO norms.

- (a) Stretcher (5 Feet x 2 Feet)
- (b) Wheel Chair
- (c) Bench Seats for paramedics
- (d) Space for attendants
- (e) Low Floor for easy entry and exit
- (f) Fixed I.V. stands for drips / IV bottle holding hooks
- (g) Fixed Oxygen Cylinder Stand (Size E) for portable oxygen cylinder / Oxygen cylinderCage
- (h) B.P Apparatus Set (non-mercurial) with stethoscope
- (i) A battery powered or foot operated suction apparatus for clearing secretions with wide bored suction tube
- (j) Light in the Patient Compartment
- (k) Minimum of one fire extinguisher
- (l) Bed Pan and Urinal
- (m) Towel / Blanket rolls/ pillow to be kept under head
- (n) A dustbin for deposit of trash, litter and all used items
- (o) First Aid Box
- (p) Electric plug Point (01 No.)
- (q) Anti – skid flooring
- (r) Fan for patient
- (s) Provision of PPE kit to own staff (Driver & Technician)

Appendix F

FORMAT FOR PERFORMANCE BANK GUARANTEE (PBG)/ PERFORMANCE SECURITY (To be typed on Non-judicial stamp paper of the value of Indian Rupees of One Hundred)

(TO BE ESTABLISHED THROUGH ANY OF THE NATIONALISED COMMERCIAL BANKS (WHETHER SITUATED AT VARANASI OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT VARANASI)

To,
The Registrar,
Indian Institute of Technology (BHU),
Varanasi-221005

LETTER OF GUARANTEE

WHEREAS Indian Institute of Technology (BHU), Varanasi (Buyer) has invited tender vide Tender No..... dated..... for purchase of AND WHEREAS the said tender document requires that eligible successful bidder (seller)..... wishing to supply the equipment / machinery, etc. in

response thereto shall establish an irrevocable Performance Bank Guarantee in favour of “The Registrar, Indian Institute of Technology (BHU), Varanasi” in the form of Bank Guarantee for Rs..... (**03% of the contract value**) and the Performance Bank Guarantee shall remain valid for a period of 60 (sixty) days beyond the date of completion of all contractual obligations of the seller, including warranty obligations from the date of issue of Performance Bank Guarantee and the eligible successful bidder (the seller) shall submit the same within 30 (Thirty) days from the date of Award of Contract.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said bidder (seller) fails to abide by any of the conditions referred to in tender document / Award of Contract / performance of the equipment / machinery, etc. this Bank shall pay to Indian Institute of Technology (BHU), Varanasi on demand and without protest or demur Rs (Rupees.....).

This Bank further agrees that the decision of Indian Institute of Technology (BHU), Varanasi (Buyer) as to whether the said bidder (Seller) has committed a breach of any of the conditions referred in tender document / Award of Contract shall be final and binding.

We, (name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the bidder (Seller) and/ or Indian Institute of Technology (BHU), Varanasi (Buyer).

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed Rs.
.(Indian Rupees only).
2. This Bank Guarantee shall be valid up to(date) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if IIT (BHU), Varanasi serve upon us a written claim or demand on or before

.....(date). This Bank further agrees that the claims if any, against this Bank
Guarantee shall
be enforceable at our branch office at situated at
(Address of
local branch).

Yours truly,

Signature and seal of the guarantor:

Name of Bank:

Address:

Date: