Quotation Enquiry

Ref: IIT(BHU)/ACD/2024-25/13Conv/04

Date of Tender Enquiry: 23.09.2024

Last date & Time of Submission of quotation: 07.10.2024 at 17:00 Hrs.

## Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

- 1. Full specifications of the item were offered and its F.O.R. rate IIT(BHU) Varanasi should be clearly mentioned.
- 2. Clearly mention the date of validity of offer.
- 3. Kindly clearly mention your E-mail ID and Mobile number.
- 4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
- 5. Please mention your GST registration number and PAN in the quotation.
- 6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word "QUOTATION for Illumination of Buildings" and addressed to Office of the Dean (Academic Affairs). IIT (BHU), Varanasi- 221005 (UP).

N. B.: Other terms & conditions pertaining to items mentioned above are given below:

- 1. The Above quantities are estimated to be approximate, and may increase or decrease as per actual requirement, accordingly per unit cost of each item under SI. No. 1 & 2 needs to be mentioned.
- The vendors may visit the office regarding the inspections of venues for decoration/illumination of designated buildings during 11:00 A.M. to 05:00 P.M. on any day between 25<sup>th</sup> September 2024 to 05<sup>th</sup> October 2024 before submitting their bids.
- 3. Vendors having Valid electric licence/safety certifications for executing such works shall be preferred.











- 4. The successful vendor shall be responsible for safe Installation of Illumination lights, Jhalar etc. so as to avoid/minimize all hazards related to electricity and electric shock.
- 5. The illumination of designated buildings should be complete at least before 8:00 P.M. on 27<sup>th</sup> October 2024 and shall continue till the evening of 28<sup>th</sup> October 2024.
- 6. Appropriate penalty as decided by the competent committee shall be levied, if the services are of poor quality and not up to the mark as proposed in the quotation.
- 7. Payment shall be made as per actual services provided which may increase or decrease based on the quantity of services.

The sealed quotations will be opened in the purchase committee meeting to be held in the office of Dean of Academic Affairs.

Dean (Academic Affairs)