



भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

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कुलसचिव कार्यालय  
सेवा पुस्तिका एवं निवृत्तिका अनुभाग

Office of the Registrar  
S.B. & Pension Section

Ref. No. : IIT (BHU)/SB & P/DLC/2024-25/9405

Dated: 16.10.2024

### NOTICE

**Sub:- Introduction of Digital Life Certificate (DLC) for the Pensioners of the IIT (BHU), Varanasi.**

This is to notify to all concerned that the Institute with the support of NIC, has on-boarded on "Jeevan Pramaan"- a Digital Life Certificate (DLC) based on Aadhar Biometric Authenticate for the benefit of all the pensioners of the Institute, receiving pension from the Institute.

Accordingly, all the pensioners of the Institute can submit Life Certificate online by using this facility. Also, they will not be required to present themselves in front of the authorized officers for authentication in November each year or as notified from time to time.

Detailed guidelines to generate Digital Life Certificate (DLC) is available at –

[https://iitbhu.ac.in/contents/institute/2024/notification/noti\\_jeewan\\_pramaan\\_face.pdf](https://iitbhu.ac.in/contents/institute/2024/notification/noti_jeewan_pramaan_face.pdf)  
[https://iitbhu.ac.in/contents/institute/2024/notification/noti\\_sb\\_dlc.pdf](https://iitbhu.ac.in/contents/institute/2024/notification/noti_sb_dlc.pdf)

For any other information, the Pensioners of the Institute can contact Service Book & Pension Section of the Institute. The option for submission of hard copy of the Life Certificate like before in the Finance and Accounts Section before the due date will be also available and the online Digital Life Certificate (DLC) will be an additional functionality.

Life Certificate (both digital and hard copy) can be submitted during 01.11.2024 to 30.11.2024. Pensioners and family pensioners are requested to submit the Life Certificate before the due date for continuation of their pension/family pension.

For detailed guidelines pensioners/family pensioners may log on:  
<https://jeevanpramaan.gov.in/app/faq> or <https://www.iitbhu.ac.in>.

The family pensioners of the Institute, who are required to submit "Unmarried" or "unemployed" certificate along with the Life Certificate, shall be required to follow the conventional mode of submitting these documents to the Institute as usual.

A step-by-step procedure for generation of Digital Life Certificate (DLC) is attached for reference.

This notice is issued with the approval of the Competent authority.

16/10

Joint Registrar (Accounts)



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Copy to the following for information and necessary action:

1. All the Deans
2. All the Associate Deans
3. All the Heads of Departments/Coordinators of the Schools
4. The Coordinator/Incharge of Units/Centres/Offices
5. The Professor Incharge
6. The Chief Councillor, Gymkhana
7. The Chairman, Institute Works Committee
8. The Professor Incharge, Shree Niwas Deshpande Library
9. The Chairman, IIT (BHU), Cafeteria
10. The Chairman, Council of Wardens
11. The Chairman, Web Management & E-mail Services Committee- **with a request to upload the notice on Institute Website.**
12. The Coordinator, Gandhi Technology Alumni Centre
13. The Joint Chief Proctor
14. All the Administrative Wardens/Wardens of the Hostels
15. All the Joint Registrars
16. The Secretary to the Director
17. All the Deputy Registrars
18. All the Assistant Registrars
19. P.A. to the Registrar.

Indian Institute of Technology (BHU)

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16/10

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