



Office of the Registrar
(Institute Purchase Cell)

कुलसचिव कार्यालय
(संस्थान क्रय प्रकोष्ठ)

Ref. No.: IIT (BHU)/I. P. Cell/GEN/2024-25/286

Dated: 05th August, 2024

NOTIFICATION

Subject: - Global Tender Enquiry (GTE) under Rule 161(iv) of GFR –Departmental guidelines for seeking the approval-reg.

This is to notify to all concerned that the Department of Higher Education, Ministry of Education, Government of India vide letter dated 29th July, 2024(copy enclosed) has communicated following points to be adhered to while submission of proposals for Global Tender Enquiry(GTE) to the Ministry :-

- i. The Institute should clearly indicate whether the items is propriety or not & clearly strike off the points which are not applicable as mentioned in GTE format.
- ii. As per s.no. 5 of GTE format, estimated procurement price along with basis for such estimation (International Price, Comparison chart) may be provided.
- iii. As per sr.no.6 of GTE format, detailed justification of GTE tender and essentiality of Import along with list of possible vendors of the items in global market (including India) may be provided.
- iv. The validity of the GeM non availability report may be checked before submitting proposals to this Ministry, as expired report are being submitted by some of the Institutes.
- v. If the items are not available on GeM portal, the institute is required to float BoQ/Custom Bid to identify the domestic suppliers before submitting the GTE proposal along with the floated bid document by complying sr.no.7 of GTE format. The same is exempted only in case of proprietary items of foreign origin.

All the Heads of Department, Coordinators of Schools, Prof. In-charge of the Units and Project Investigators are requested to submit proposals strictly according to the above mentioned points to the Office of the Dean(R& D) in order to seek the approval of Secretary, Department of Higher Education, Ministry of Education.

This may please be brought to notice of all the concerned.

This is issued with the approval of the Competent Authority.


05/08/24

Jt. Registrar (Accounts)

Copy forwarded for information to the following:

1. All the Deans
2. All the Associate Deans
3. All the Heads of the Departments / Coordinators of the Schools
4. The Coordinators / In-charges of Units / Centers / Offices
5. All the Professor In-charges
6. The Chief Councilor, Gymkhana
7. The Chairman, Institute Works Department
8. Professor In-charge, Shreenivas Deshpande Library
9. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee - With a request to upload the notice on the Institute's website
11. The Chairman, Press & Publicity Committee
12. The Coordinator, GTAC
13. The Coordinator, IIT-Cafeteria
14. The Chief Proctor
15. All the Admin Wardens/Wardens, IIT(BHU) Hostels
16. All the Joint Registrar
17. Secretary to the Director
18. All the Deputy Registrars
19. All the Assistant Registrars
20. P.A. to the Registrar

Indian Institute of Technology (BHU), Varanasi

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05/10

Jt. Registrar (Accounts)

F. No. 32-22/2021-TS.I
Government of India
Ministry of Education
Department of Higher Education
Technical Section-I

Shastri Bhawan, New Delhi
Dated : 2nd July, 2024

To

The Directors,
All IITs.

Subject: - Global Tender Enquiry (GTE) under Rule 161(iv) of GFR -Departmental guidelines for seeking the approval-reg.

Sir,

I am directed to refer to this Ministry's letter No. 1-15/2017-TS.I Part(2) dated 29.01.2021 on the subject mentioned above wherein summary of the broad guidelines along with two formats were circulated to the IITs for submitting GTE proposals. In this regard, it is informed that during scrutiny of the GTE proposals submitted by the Institutes, the Ministry has observed that the instructions indicated in the GTE format (point no. 1 to 11) are not being fully complied with by many of the IITs, as some of the details and reasons filled in under the GTE format have not been found satisfactory.

2. In view of the above, it is requested that before submission of the GTE proposal, the Institutes may address the following points:

- i. The institute should clearly indicate whether the items is propriety or not & clearly strike off the points which are not applicable as mentioned in GTE format.
- ii. As per s.no. 5 of GTE format, estimated procurement price along with basis for such estimation (International Price, Comparison chart) may be provided.
- iii. As per sr. no. 6 of GTE format, detailed justification of GTE tender and essentiality of Import along with list of possible vendors of the items in global market (including India) may be provided.
- iv. The validity of the GeM non availability report may be checked before submitting proposals to this Ministry, as expired report are being submitted by some of the Institutes.
- v. If the items are not available on GeM portal, the institute is required to float BoQ/Custom Bid to identify the domestic suppliers before submitting the GTE proposal along with the floated bid document by complying sr. no. 7 of GTE format. The same is exempted **only** in case of proprietary items of foreign origin.



3. Accordingly, it is requested that the above instructions in line with Ministry's letter No. 1-15/2017-TS.I Part(2) dated 29.01.2021 may be adhered to, while submitting the GTE proposals to this Ministry.

Yours faithfully,


29/1/2021

(Nilesch Chandra Srivastava)

Under Secretary to the Government of India

Ph : 011-23381698

No.F.20/45/2020-PPD
 Government of India
 Ministry of Finance
 Department of Expenditure
 Procurement Policy Division

Room No.512, Lok Nayak Bhawan,
 New Delhi dated the 8th January, 2021.

OFFICE MEMORANDUM


Subject: Global Tender Enquiry under Rule 161(iv) of General Financial Rules (GFRs), 2017.

Attention is invited to this Department's OM No. F.12/17/2019-PPD dated 15.05.2020 regarding amendment in Rule 161(iv) of General Financial Rules (GFRs) 2017 stipulating that no Global Tender Enquiry (GTE) shall be invited for tenders upto Rs.200 crore or such limit as may be prescribed by the DoE from time to time.

2. In partial modification to the above, it has now been decided that for procurement of specialized equipment required for research purposes, and spares and consumables for such equipments upto Rs. 200 crores for the use of Educational and Research Institutes, Secretary of Ministry/ Department concerned shall be the competent authority to approve issue of GTEs. The equipment should be of specialized nature required for research purpose and not the routine equipment used in offices.

3. Ministries/Departments are free to evolve procedure for evaluation of such cases for issuance of GTEs. Broad guidelines adapted from the D.O. letter dated 14.12.2020 from Principal Scientific Advisor(PSA) are attached herewith, which may be used as broad guidance for devising the procedure for evaluation of such GTE cases.

4. This issues with the approval of Secretary(Expenditure).


 (Kotluru Narayana Reddy)
 Deputy Secretary to the Govt. of India
 Tel.No.24621305
 Email: kn.reddy@gov.in

To,
 Secretaries of all Ministries/Departments of Government of India.

Copy to:

1. Shri K. Vijay Raghavan, Principal Scientific Advisor to Government of India, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi - 110011. Tel:23022112 Email: vijayraghavan@gov.in
2. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhawan, New Delhi. Email: secypg@nic.in

Efforts to locate domestic suppliers**Annexure**

Educational, Research institutions and other units will make full efforts towards reducing of imports in following manner. This will result in substantial effects both within the institutions and also through impact on the eco-system:

- (i) Identification of equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical help and expertise for developing the equipment. This programme will be coordinated by the Empowered Technology Group (constituted by Cabinet and chaired by the PSA)
- (ii) Efforts to promote technology transfer through agreements or to encourage technological collaboration with foreign manufacturing in India at the Start-ups set up in Research Parks.
- (iii) Sharing and updating of information about the availability of research equipment across various Indian Institutes on a single portal (their I-STEM portal has been developed for this purpose) so that those can be utilized by the needy institutes.
- (iv) Without compromising quality, Institutes should indicate alternative/ equivalent technical specifications that could suit their requirement, so that there are more chances of local manufacturers participate in the tendering process.
- (v) Regular Interaction between academia and Indian industry organizations at the level of the institution about the requirement of equipment of foreign origin and for encouraging the domestic manufacturing.
- (vi) Regular requirement of proprietary/ non-proprietary research consumables may be assessed and domestic alternatives are explored for use.
- (vii) A national level programme for indigenous development of scientific equipment be initiated by the Office of PSA.
- (viii) Without compromising quality, Institutes should be flexible with specifications so that domestic manufacturers are encouraged to meet requirements.

2. Guidelines for resorting to GTE :

- (i) Market assessment should be done by the concerned institution, as certified by the Head of the Institution. Only after no Indian manufacturer is found, a GTE should be issued.
- (ii) In case no Indian manufacturer/ suppliers are found, procurement may be done, through GTE, subject to compliance of provisions of GFR and requirement of procurement through GeM.

- (iii) DEAN (R&D) or an appropriate authority within the institute will issue certificates as per para 3 below, before inviting GTE. As a reporting matter in the Board of Governors, such certificates should be tabled, and also shared with Office of the PSA, DPIIT and concerned Administrative Ministry.
- (iv) The information about the procurement of equipment should be shared across various Educational and Research Institutes, through the I-STEM portal, already established for this purpose by the PSA's office. This will allow the equipment to be used by other institutions too, for research purposes.
- (v) Analyze the equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical assistance and expertise for developing the equipment. Half-Yearly reports on this action to be shared by the Institutes with the Office of the PSA, DPIIT and concerned Administrative Ministry. A national level scheme will also be initiated by the Office of PSA for indigenous development of scientific equipment.
- (vi) Preference to local suppliers over foreign supplier as per the existing GoI guidelines, should be observed as applicable.

3. Certificates to be issued

- (i) Confirmation of non-availability in India of particular equipment/ consumables of foreign origin through Government e-Marketplace (GeM) and other sources;
- (ii) Certification that locally available alternatives with equivalent specifications are not suitable for research purposes;
- (iii) The non-availability of such equipment for research purposes with nearby research institutes or within the institute.
- (vi) Certification of the requirement of proprietary items of foreign origin for research purposes (where applicable).

No. 1-15/2017-TS.I Part(2)
Government of India
Ministry of Education
Department of Higher Education
T.S.I Section

Shastri Bhavan, New Delhi
Dated the 29th January 2021

To

The Director
All IITs

Subject :- Global Tender Enquiry (GTE) under Rule 161(iv) of GFR - Departmental guidelines for seeking the approval.

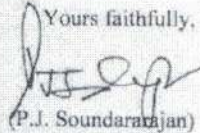
Sir,

I am directed to refer to O.M. No. F.20/45/2020-PPD dated 8th January 2021(Copy enclosed) from Public Procurement Division, Department of Expenditure on the above subject and forward herewith two formats Detailed & Summary on the broad guidelines for submission of the proposals on Global Tender Enquiry (GTE) to the Ministry for seeking the approval of Secretary, Department of Higher Education, Ministry of Education.

2. You are requested to submit the GTE proposals, if any, in the manner as proposed below from IITs (for the period till end of 2021-22):
1. By 28.02.2021: for the projected requirements till 31.03.2021
 2. By 31.05.2021: for the projected requirements till 30.09.2021
 3. By 30.11.2021: for the projected requirements till 31.03.2022.
3. Institutes are advised to club all their requirements for the period mentioned above and send a consolidated proposal to the Ministry.

This issue with the approval of Secretary (HE), Ministry of Education.

Yours faithfully,



(P.J. Soundarajan)

Under Secretary to the Govt. of India
Tele: 23381698

Encls: As above.

Copy to All Bureau Heads with a request to send similar communication to other Institutions under the Bureau.
{AS(TE)/AS(CU)/ADG(HE&NITs)/JS(ICC&P)/JS(Admn)/JS(HE)/TA(HE)}.

Summary of the Proposals Submitted

S. N.	Particulars	Institute's Response
1	Total no. of proposals submitted	
2	Total Cost (Rs. in Cr.) of Proposals submitted	

Following will also be complied in line with DoE's OM dated 08.01.2021:

1. Copies of all the proposals submitted herewith, along with certifications, will be tabled in meeting of Board of Governors as reporting item. The same has also been shared with the Office of PSA and DPIIT.
2. Information about the procurement of equipment will be shared across various Educational and Research Institutes, through I-STEM Portal. I-STEM Portal is updated with respect to availability of the Research Equipment in the institute.
3. Analysis will be done regarding the equipment being procured time and again from abroad, and help developing them in India by identifying potential manufacturers and providing them technical assistance and expertise for developing the equipment. Half yearly report on this action will be shared by the institute with the Office of PSA, DPIIT and Ministry of Education.
4. Preference to local suppliers over foreign supplier will be observed as per existing GoI guidelines as applicable.

(Name & Signature with Seal)
Head of the Institution

FORMAT FOR GTE

Details of proposed procurement for approval of Secretary/ HE for invitation of Global Tender Enquiry for procurement of goods with expected value less than Rs.200 crore.

S. No.	Particulars	Remarks
1	Detailed Description of the item	
2	Use of the item	
3	Whether item is procured regularly? If so, details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details as per format at Annexure-A	
4	Quantity required to be procured with justification for the quantity (State/UT/Region wise projection, if applicable)	
5	Estimated procurement price along with basis for such estimation (International Price, comparison chart)	
6	Justification to be submitted as under	
	A Detailed justification for Global Tender and essentiality of Import (Item wise)	
	B Who are the (possible) vendors of the item under procurement, in the global (including India) market?	
7	1 Whether the Institute has tried and floated the tender to identify the domestic suppliers in the past financial year. (If not, the reason thereof)	
	2 Capacity of all domestic local suppliers as per the domestic tender floated, if any	
8	What are technical alternatives available within country and whether they can be used?	
9	Whether the Institute had in the past attempted at development of local suppliers/ phased indigenization/ promotion of alternative technology having sufficient local suppliers. (If so, details thereof)	
10	Consequences of non-procurement of the item through GTE.	
11	Whether BIS standards are available for the items proposed under procurement. If not, the efforts made to operationalize such standards	

It is certified that (strike off whatever is not applicable)

- (i) this is a specialized equipment required for research purposes and/ or spares and consumables for such equipment

Proposal for GTE of _____ (Name of item)

- (ii) the above equipment/ consumables is not available through (GeM) and other sources
- (iii) the locally available alternatives with equivalent specifications are not suitable for research purposes
- (iv) it is neither available in this institute nor in any nearby institution
- (v) it is a propriety item of foreign origin

Countersigned

Signed

(Name & Signature with Seal)
Head of the Institution

(Name & Signature with Seal)
Dean/ R&D

Annexure-A

Details of procurement of the said item over the past three years (Three completed financial years and the current financial year) inclusive of supply details.

Year of contract	Item	Contract no. & date	Supplier	Quantity of supply with unit	Rate per unit	Completion date of contract	Country of origin of goods	Local content in %

(Name & Signature with Seal)
Dean/R&D