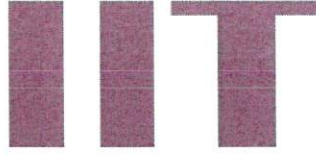




भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

Quotation Enquiry

Ref: IIT(BHU)/ACD/Conv./Purc./2023-24/QTN/02

Date of Tender Enquiry: 31.08.2023
14.09.2023 at 17:00 Hrs.

Last date & Time of Submission of quotation:

Dear Sir(s),

Please submit your lowest quotation for supplying the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information:

1. Full specifications of the item were offered and its F.O.R. rate IIT(BHU) Varanasi should be clearly mentioned.
2. Clearly mention the date of validity of offer.
3. Kindly clearly mention your E-mail ID and Mobile number.
4. Kindly mention appropriate GST % as applicable for supplying of Goods & Services to educational institution.
5. Please mention your GST registration number and PAN in the quotation.
6. Conditions of supply and terms of payment shall be clearly mentioned in the quotation.

Quotation must be sent in **sealed envelope** with word “**QUOTATION for Minting of Medals for 12th Convocation**” and addressed to Office of the Dean (Academic Affairs), IIT (BHU), Varanasi-221005 (UP).

SI. No.	Particulars/Name of Items	Quantity
1.	Minting of Medals for 12 th Convocation of IIT(BHU) with the name of Medal and Recipients embossed on it. Made of pure (999) Gold Plated. Diameter- 2.5 Inches: Dimensions-Round Shape having 65 gms in weight (49 gms Alloy + 16 gms Silver) with golden lachering coating.	88 Pcs.
2.	Minting of Medals for 12 th Convocation of IIT(BHU) with the name of Medal and Recipients embossed on it. Made of pure (999) Silver Plated. Diameter- 2.5 Inches: Dimensions-Round Shape having 65 gms in weight (49 gms Alloy + 16 gms Silver) with Silver lachering coating.	02 Pcs.

N. B.: Other terms & conditions pertaining to items mentioned above are given below:

1. The Above quantities are estimated to be approximate, and may increase or decrease as per actual requirement, accordingly per unit cost along with minimum order quantity needs to be mentioned.
2. Samples must be submitted along with quotation failing which quotation (s) may be summarily rejected without making any further reference to the bidder in this regard. If the bidder does not qualify his/her sample will be returned.
3. Supply must be executed in full within 15 days from the date of receiving the approved list of Medallist by the Institute



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4. Appropriated penalty as decided by the competent committee shall be levied, if the services are of poor quality and not up to the mark as proposed in the quotation.
5. Penalty @1% per week and a maximum of 10% will be deducted in case of delay in supply.
6. Payment shall be made as per actual services provided which may increase or decrease based on the quantity of services.

The sealed quotations will be opened in the purchase committee meeting to be held in the office of Dean of Academic Affairs.

Sad
31/8/23

Dean (Academic Affairs)
DEAN (ACADEMIC AFFAIRS)
अधिष्ठाता (शैक्षणिक कार्य)
INDIAN INSTITUTE OF TECHNOLOGY
(BANARAS HINDU UNIVERSITY)
भारतीय प्रौद्योगिकी संस्थान
(काशी हिन्दू विश्वविद्यालय)
VARANASI/वाराणसी