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Ref. No.: IIT (BHU)/I. P. Cell/RC/2022-23/617

Dated: 28th February, 2023

NOTICE

In continuation to notification No. IIT(BHU) / I.P.Cell / RC/ 2022-23 /440 dated 04th November,2022 regarding rate contract for hiring of vehicles, this is to clarify that in the Travel Allowance Bills submitted by the faculty/staff members travelling by private/own car (outside the city or within the city), the bills will be processed at the rates as notified in the Rate Contract by the Institute for Vehicles.

However, in case of hiring of vehicles from approved firms or any other firms, rate & other terms & conditions of the Rate Contract notified vide Notice No. IIT (BHU) / I.P.Cell / RC/ 2022-23 /440 dated 04th November, 2022 shall be applicable.

Therefore, all faculty/staff members are requested to submit their Travelling Allowance Bills accordingly.

[Signature]
28/02

Jt. Registrar

Ref. No.: IIT (BHU)/I. P. Cell/RC/2022-23/

Dated :28th February, 2023

Copy forwarded to the following for information and necessary action:

1. All the Deans
2. All the Associate Deans
3. All the Heads of the Departments / Coordinator of the Schools
4. The Coordinators / In-charges of Units / Centers / Offices
5. All the Professor In-charges
6. The Chief Councilor, Gymkhana
7. The Chairman, Institute Works Committee
8. The Professor Incharge, Main Library
9. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee
11. The Chairman, Press & Publicity Committee
12. The Joint Chief Proctor
13. The Coordinator, GTAC
14. The Coordinator, IIT(BHU)-Cafeteria
15. All the Admin Wardens/Wardens, IIT(BHU) Hostels
16. All the Joint Registrar
17. All the Deputy Registrars
18. All the Assistant Registrars
19. P.S. to the Director
20. P.A. to the Registrar

Indian Institute of Technology (BHU), Varanasi.

[Signature]
28/02
Jt. Registrar