



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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Ref. No.: IIT(BHU)/Fin./T.B./23-24/ | はて 24

Date: 21/12/2023

## NOTICE

All the Deans

All the Prof. In-charges

All the Associate Deans

All the Heads/Coordinators/P.Is of Department/Schools/Centre's

The Superintendent Engineer, IWD

The Chairman, Web Management & E-mail Services Committee- with the request to upload the same on the Institute Website

The Chairman, Council of Wardens

The Chief Councilor-Gymkhana

The Chairman, IT-Cafeteria

The Coordinator, GTAC

All Admin. Wardens/Wardens-Hostels

The In-Charge UGD/IDD/IMD PT-I

All the Joint Registrars

All the Deputy Registrar/Assistant Registrar

All the Senior Superintendents/ Superintendents

P.S.to the Director

P.A. to the Registrar

Indian Institute of Technolog(BHU), Varanasi

Email: (i) faculty.all@iitbhu.ac.in,

(ii) staff.all@iitbhu.ac.in,

(iii) students.all@iitbhu.ac.in

## Subject: Instruction regarding Booking of Air Tickets on Government account.

It is notified that as per Office Memorandum no. 19024/03/2021-E.IV dated 16<sup>th</sup> June 2022 of Department of Expenditure, Ministry of Finance, Government of India has notified a revised procedure for the purchase of air tickets. Consequently, it is informed that:

- 1) Travel through Air India is not compulsory now.
- 2) Tickets shall be purchased only from the following agents:
  - i) Indian Railways Catering and Tourism Corporation Ltd. (IRCTC)
  - ii) M/s Balmer Lawrie & Company Limited (BLCL)
  - iii) M/s Ashok Travels & Tours (ATT)

All the Faculties/Staffs/Students are hereby requested to follow the aforementioned O.M. while booking Air Tickets.

Joint Registrar (Accounts)