

अध्यक्ष

**QUOTATION ENQUIRY**

Chairman

संरक्षक परिषद, कार्यालय

Council of Wardens, IIT(BHU) Hostels

Ref.no. IIT/HTL/CoW/22-23/QTN/6

Dated: 01.09.2022

**Last date and Time of submission of quotation: 16.09.2022 till 05:00 PM in the office of the Chairman, Council of Wardens, IIT(BHU), Varanasi-221005**

Dear Sir,

Please submit your lowest quotation for supply of the under mentioned items. Quotation in duplicate must reach us before the date marked above and should contain the following information.

1. Full specification and supply of the item offered with rate F.O.R. Varanasi.
2. Please mention your GST registration number and PAN number in the quotation.
3. Conditions of supply shall be clearly mentioned in the quotation.
4. Terms of payment will be on bill basis.
5. Clearly mention your E-mail ID and Mobile number.


Quotation must be sent in **sealed envelope** with word “**QUOTATION for bedding for 11<sup>th</sup> Convocation**” and addressed to **Office of the Chairman, Council of Wardens, IIT(BHU), Varanasi (UP)**. Our reference number, and last date as given above, should be clearly marked over it.

SL. No.	Items	Quantity	Rate /Cost Per unit
1	Gadda foam with cover	1000-1400	
2	Takiya with cover	1000-1400	
3	Bed sheet	2000-2800	

**N.B:** Other terms & conditions pertaining to item mention above shall be mentioned below:

1. The above quantities are approximate, it may increase or decrease as per actual requirement, accordingly per unit cost along with minimum order quantity needs to be mentioned.
2. Penalty @ 1 % of the order value and maximum of 10% will be deducted ( in case it is not found in good quality, neat and clean)
3. Supply may be required for the period 09.10.2022 to 11.10.2022.

The sealed quotations will be opened in the purchase committee meeting to be held in the Office of the Chairman, Council of Wardens.

  
01.09.2022  
Chairman

Council of Wardens  
IIT(BHU), Hostels