



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

Serving the nation since 1919

☎ : 0542-6702070 - 72; FAX : 91-542-2368428; e-mail : registrar@iitbhu.ac.in

Ref. No.: IIT (BHU)/I. P. Cell/PurMan/2021-22/ २२१

Dated: 20th September 2021

NOTICE

The Finance Committee of the Institute at its 8th meeting held on 15.03.2021 considered the Revised Stores & Purchase Manual of the Institute and vide Resolution No. 8.5 dated 15.03.2021 resolved as under:

“RESOLVED that the Revised Stores & Purchase Manual of the Institute, as per Appendix – 8.5-B of the Agenda be approved.

“RESOLVED FURTHER that changes/amendments in GFR 2017, Manual for Procurement of Goods 2017 and Manual for Procurement of Consultancy & Other Services issued from time to time be incorporated suitably at appropriate places in the Stores & Purchase Manual and it be regularly updated in future.

Subsequently, the Board of Governors of the Institute at its 11th meeting held on 27.08.2021 considered the Store & Purchase Manual 2019 of the Institute and vide Resolution No.11.14 dated 27.08.2021 resolved as under:

“RESOLVED that the Finance Committee Resolution No.8.5 dated 15.03.2021 regarding Revised Stores & Purchase Manual of the Institute, as per Appendix-11.14-B of the Agenda, be approved.”

Revised Stores & Purchase Manual of the Institute has been uploaded on the Institute website. This comes into force with immediate effect. The softcopy of the same is being mailed to all the Heads of the Departments / Coordinators of Schools and also to all the staff members.

Joint Registrar (Accounts)

Contd..2/-

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Dated: 20th September 2021

Copy forwarded to the following for information & necessary action:-

1. All the Deans
2. All the Associate Deans
3. All the Heads of Departments/Coordinator of Schools
4. The Coordinators/Incharge of Units/Centers/Offices
5. All the Professor In-charges
6. The Chief Councillor, Gymkhana
7. The Professor In-charge (Administration)
8. The Chairman, Institute Works Department
9. The Professor Incharge, Main Library
10. The Chairman, IIT (BHU) – Cafeteria
11. The Chairman, Council of Wardens
12. The Chairman, Web Management & E-mail Services Committee
13. The Chairman, Press & Publicity Committee
14. The Joint Chief Proctor
15. The Coordinator, GTAC
16. All Admin. Wardens/Wardens, IIT (BHU)-Hostels
17. The Joint Registrar (Admin.-I) BoG-in compliance with BoG Resolution no.11.14 dated 27.08.21
18. The Joint Registrar (Accounts)
19. All the Assistant Registrars
20. P.S. to the Director
21. P.A. to the Registrar

Indian Institute of Technology (Banaras Hindu University)

Joint Registrar (Accounts)