



भारतीय  
प्रौद्योगिकी  
संस्थान  
काशी हिन्दू विश्वविद्यालय



INDIAN  
INSTITUTE OF  
TECHNOLOGY  
BANARAS HINDU UNIVERSITY

ANNEXURE-II

## QUOTATION ENQUIRY

### Academic Affairs

Ref: IIT(BHU)/ACD/Induction/Purchase/2019-20/QTN/04 Due Date : 17/07/2019 Date : 11/07/2019  
(Last date of quotation receiving) (Date of tender enquiry)

Dear Sir,

Please submit your lowest rate for supplying the under mentioned items. Quotations in duplicate must reach us before the date marked above and should contain the following information:

1. Full specification and make of the item offered and its rate F.O.R. Varanasi /CIF New Delhi.
2. Sales tax at concessional rate as applicable to educational institution.
3. Your VAT/CST registration number, PAN and GSTIN numbers.
4. Conditions of supply and terms of payment.
5. If you are a manufacture of the item or if you have proprietary right over it, please mention it in the quotation and provide a certificate.
6. Please mention your agency commission in Indian Rs., if applicable (in case of imported items.)
7. Please give undertaking as per annexure -I-B.

Quotation must be sent in **sealed envelope** with word **“QUOTATION”**, our reference number, and due date as given above, clearly marked over it.

Sl. No.	Name of Items	Rate of Hiring for 1 Day
1.	Tempo Traveller 16 Seater	
2.	Tempo Traveller 20 Seater	
3.	Innova / or any SUV	
4.	Indigo / or any Sedan	

N. B.: Other terms & conditions pertaining to item mention above, shall be mentioned below:

The sealed quotations will be opened on .... at..... in the office of Dean of Academic Affairs.  
(This is Mandatory in case of e-publishing).

HOD/COS/PI  
Assistant Professor  
Department of Civil Engineering  
Indian Institute of Technology(B.H.U.)  
Varanasi-221006