



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

Ref No. IIT(BHU)/GYM/TAC/2018-19/1-85

Dated: 27.06.2018

Due date of Submission: 14th July 2018

Quotation enquiry of items for Technical Activity Centre

Request for submission of quotation for enclosed List of items. (Annexure-1)

Enquiry no: IIT (BHU)/Gymkhana/TAC/2018-19/

Bid submission start date: June 28th, 2018

Closing date: July 14th 2018, 16:00 hrs.

Bid opening date: 16th July 2018.

Terms and Conditions of the quotations are as under:-

1. The quotations should be submitted in a properly sealed envelope addressed to the undersigned, with quotation reference no. and date super scribed on it. The enquiry no and date should invariably be written on top of the envelop.
2. **All quotations must reach the undersigned latest by 14th July, 2018, 16:00 hrs.**
3. If the bidder is an authorised distributor/seller of the Products then he must enclose a valid certificate from that Company stating that he is authorised to quote on behalf the company for this specific bid, referring the tender enquiry no, with date.
4. Quotations must be submitted in single bid format.
5. Confirmation of your acceptance to our standard terms of payment i.e. full payment within 30 days of receipt and acceptance of stores.
6. Offer should be valid for a period of 90 days from the date of quotation opening.
7. The rate quoted should be inclusive of GST and all other taxes including freight charges & Commercial terms and conditions if any.
8. IIT (BHU) being an educational Institution, concessional rates wherever applicable should be given. Please submit illustrative literature/catalogues of the quoted products.
9. Vendors or their representatives may be present at the time of bid opening.
10. **Late delivery:** A penalty of 1% of order value shall be levied per day on part thereof, subject to a Maximum of 10%, if the materials are not supplied within the specified delivery schedule.
11. Payment terms 100% against the delivery and within 15 days after receiving the Invoice/Bill. Kindly provide the following bank details in order to get the payment directly credited to your account:
a. Account Name. b. Account Number c. IFSC d. Branch name & Address
e. Copy of cancelled cheque
12. The institute reserves the right of accepting or rejecting any quotation without assigning any reasons thereof.

Kindly send your quotation before the last date at the following address.


The Chief Councillor,
Indian Institute of Technology (BHU), Gymkhana
Varanasi, Uttar Pradesh-221005

**Chief Counsellor
IIT (B.H.U.), Gymkhana
Varanasi**