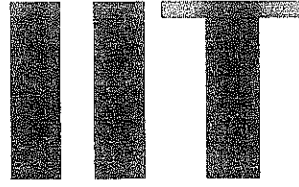




भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

☎ : (0542) 2366676 (Office); FAX: 91-542-2368428; e-mail: office.gad@itbhu.ac.in

कुलसचिव कार्यालय
(सामान्य प्रशासन)

Office of the Registrar
(General Administration)

Ref. No. IIT(BHU)/GAD/2(45)/MAC/Comm./ 9268

Date: 23.10.2018

NOTICE

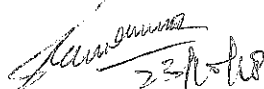
A Committee consisting of the following has been constituted for "Manpower Audit" in the Institute:

- | | |
|--|-----------------------|
| 1. Prof. A.S.K. Sinha, Dean (Academic Affairs) | - Chairman |
| 2. Prof. Sanjay Singh, Department of Pharmaceutical Engineering and Technology | - Member |
| 3. Prof. Y.C. Sharma, Department of Chemistry | - Member |
| 4. The Joint Registrar (Admin.) | - Member
Secretary |

The terms of references of the aforesaid Committee shall be as under:-

- To scrutinize availability of staff in various Departments/Schools/Units vis-a-vis quantum of work and to identify overstaffing/understaffing.
- To suggest relocation of staff and assess their suitability for the new work areas.

This issues with the approval of the Competent Authority.


Registrar

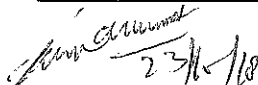
Ref. No. IIT(BHU)/GAD/2(45)/MAC/Comm./ 9268

Date: 23.10.2018

Copy forwarded to the following for information and necessary action:

1. All the Deans
2. All the Heads of Departments/Coordinator of Schools
3. The Coordinators/Incharge of Units/Centers/Offices
4. All the Professor In-charges
5. Prof. Incharge, Main Library
6. The Chief Councillor, Gymkhana
7. The Chairman, Institute Works Committee
8. The Chairman, IIT (BHU)-Cafeteria Committee
9. The Chairman, Council of Wardens
10. The Chairman, Web Management & E-mail Services Committee
11. The Chairman, Press & Publicity Cell
12. The Coordinator, GTAC
13. The Joint Chief Proctor
14. All Admin. Wardens/Wardens, IIT(BHU)-Hostels
15. The Joint Registrar (Admin.)
16. The Deputy Registrar (Accounts)
17. All the Assistant Registrars
18. P.S. to the Director
19. P.A. to the Registrar

Indian Institute of Technology(BHU)


Registrar