



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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अधिष्ठाता कार्यालय
संकाय कार्य

Office of the Dean
Faculty Affairs

Ref No. IIT (BHU)/FA/IFAC/1528

Date: 21.05.2019

To

All the Heads of the Departments
All the Coordinators of the Schools
IIT (BHU) Varanasi

Sub: Composition and responsibilities of Institute Faculty Affairs Committee (IFAC).

Sir (s),

I am directed to convey revised composition and roles & responsibilities of Institute Faculty Affairs Committee (IFAC) duly approved by the BoG, vide Resolution No. 8.32 dated 26.04.2019.

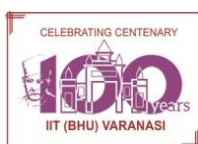
(A) Composition:

- | | | |
|--|---|----------|
| (i) Director | - | Chairman |
| (ii) Deputy Director (as and when appointed) | - | Member |
| (iii) Dean (Faculty Affairs) | - | Convener |
| (iv) Dean (Research & Development) | - | Member |
| (v) Associate Dean (Faculty Affairs), if any | - | Member |
| (vi) Head/Coordinator of the concerned Department/School | - | Member |

(B) Role and Responsibilities of the IFAC:

- To consider recommendation of DFACs for faculty recruitment (all regular positions).
- To consider recommendation of DFACs regarding confirmation of services of faculty members appointed on probation.
- To consider recommendation of DFACs regarding regularisation of Assistant Professors appointed on contract.
- To consider recommendation of DFACs regarding placement of Assistant Professors from Level 12 (AGP Rs. 8000/- pre revised) to Level 13A1 (AGP of Rs. 9000/-).
- To consider recommendation of DFACs regarding appointment of faculty members other than regular viz. Visiting Faculty, Institute Professor, Institute Associate Professor, Institute Assistant Professor, Emeritus Professor and Honorary Adjunct Faculty.

PTO



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(vi) To consider recommendation of DFACs regarding resignation of faculty members.

(vii) To consider recommendation of DFACs regarding any establishment related matters of Faculty members

(viii) To consider any other matter related to faculty members as referred to by the Director.

2. I am also directed to convey that this letter will supersede all notices/notifications issued earlier on the subject matter.

Yours faithfully,

Assistant Registrar (FA)

Ref No. IIT (BHU)/FA/IFAC/1528

Date: 21.05.2019

Copy forwarded to the following for information & necessary action:-

1. All Deans
2. All Associate Deans
3. Professor In-Charge (Administration)
4. The Chairman, Chairman, Web Management & Email Services Committee--- with the request to arrange to upload on **intranet** under DoFA page.
5. The Joint Registrar (Admin), BoG
6. PS to the Director
7. PA to the Registrar

Assistant Registrar (FA)