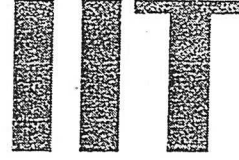




भारतीय
प्रौद्योगिकी
संस्थान
कार्वाँ हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

☎ : 91-542-6702072;

FAX : 91-542-2367780;

e-mail : assistantregistrar.budget@iitbhu.ac.in

**Office of the Registrar
(Budget & Co-ordination)**

कुलसचिव कार्यालय
(बजट एवं समन्वयन)

Ref. No. IIT(BHU)/Budget/2016-17/15276

Dated : 16.01.2017

NOTICE


The MHRD vide their letter no. F.32-32/2016-TS.1 dated 25.11.2016 and 38-6/2016-TS.1 dated 14.12.2016 has decided that in accordance with the policy towards promoting cashless transactions in all higher educational institutions that IITs shall not make any payments in cash forthwith. The existing digital payment systems such as online transfers/payment by cheque/payment through mobile wallet only shall be followed irrespective of who the payee is.

In view of above, it is hereby requested to make payment to suppliers/firms/parties through Digital Payment System such as online transfers/payment by cheque/payment through mobile wallet only, as applicable.

Further, the payment of TA/DA to the Examiners, Experts, External Members of the Board/FC, shall be made either by cheque or direct transfer of amount into their bank accounts. Their accounts details like bank name, account no., IFS code and beneficiary name may be obtained while filling in the TA form, on the proforma given overleaf.

Furthermore, in terms of the aforementioned O.M. dated 14.12.16 it is requested to all Heads/Coordinators/Professor-In-Charges of the Departments/Schools/Offices, etc. to encourage their employees to make use of Debit Cards for personal related transactions instead of cash and to ensure that their employees are in possession of Debit Cards.

Encl: Proforma (Overleaf)


Assistant Registrar (Budget & Coordination)

Ref. No. IIT(BHU)/Budget/2016-17/15276.

of date :

Copy forwarded to the following for information & necessary action :

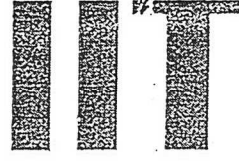
1. All the Deans, IIT (BHU)
2. All the Heads of Departments/Coordinators of Schools, IIT (BHU)
3. The Chairman, IWC, IIT (BHU)
4. The Chairman, Senate Library Committee, IIT (BHU)
5. The Chairman, Council of Wardens, IIT (BHU)
6. The Chairman, Web Management & E-mail Services Committee, IIT (BHU), with the request to kindly place this notice on the Institute Website.
7. The Coordinators/In charges of Units/Centres/Offices, IIT (BHU)
8. The Professor In charge, Main Workshop/T & PC/CIFC, IIT (BHU)
9. The Coordinator, GTAC, IIT (BHU)
10. The Chief Councillor, Gymkhana, IIT (BHU)
11. The Dy. Chief Proctor, IIT (BHU)
12. All the Jt. Registrars, IIT (BHU)
13. The Dy. Registrar (Account), IIT (BHU)
14. All the Assistant Registrars, IIT (BHU)
15. The Section Officer (IP Cell), IIT (BHU)
16. The Section Officer (Trade Bill), IIT (BHU)
17. P.S. to the Director, IIT (BHU)
18. P.A. to the Registrar, IIT (BHU)


Assistant Registrar (Budget & Coordination)

16.1.17



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

Application for RTGS/NEFT Remittance

Date

Name of the beneficiary:

Bank's Name and Branch:

Account No:

Type of Account (Saving/Current etc.) :

IFSC Code { Should be eleven(11) digit}:

Pan No.:

Mobile No.:

Authorised Signature: