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07-6-2017
भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय

IIT INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

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**कुलसचिव कार्यालय
(प्रशासन)**

**Office of the Registrar
(Administration)**

Ref. No. IIT(BHU)/GAD/2(16)/Data Cell/ Comm./4727

Date-06.06.2017

NOTICE

The Director has been pleased to constitute a Data Cell in the Institute in the Registrar's Office. The Data Cell will comprise one Assistant Registrar and one or two non-faculty staff.

The Data Cell User Committee will comprise the following:

1. Dean (Academic Affairs)
2. Dean (Student Affairs)
3. Registrar
4. Co-ordinator, NIRF
5. Chairman, Annual Report Committee
6. Chief Editor, Institute Newsletter

The Data Cell will be required to obtain data from faculty members and other offices which are required to be furnished to MHRD, NIRF etc. from time to time.

Shri Devendra Pratap, Assistant Registrar (Finance) has been designated as Incharge of the Data Cell with immediate effect till further order.

This issues with the approval of the Director.

[Signature]
6/6/17

REGISTRAR

Ref. No. IIT(BHU)/GAD/2(16)/Data Cell/ Comm./4727

Date-06.06.2017

Copy forwarded to the following for information & necessary action:

1. All the Deans, IIT (BHU)
2. All the Heads of Departments/Coordinators of Schools, IIT (BHU)
3. The Co-ordinator, NIRF
4. The Chairman, Annual Report Committee
5. The Chief Editor, Institute Newsletter
6. The Chairman, Web Management & Email Services Committee
7. The Nodal Officer, NIRF
8. All the Joint Registrars/Dy. Registrar, IIT (BHU)
9. All the Assistant Registrars, IIT (BHU)
10. P.S. to the Director, IIT (BHU)
11. P.A. to the Registrar, IIT (BHU)

[Signature]
6/6/17

REGISTRAR