



Office of the Registrar
(Institute Purchase Cell)

कुलसचिव कार्यालय
(संस्थान क्रय प्रकोष्ठ)

Ref. No.: IIT (BHU)/I. P. Cell/e-Procurement/2017 - 18/503

Dated: 30th August 2017

NOTICE

The Institute in the process of implementing e-procurement system in the Institute, as per directives of Ministry of Finance, GoI. In this connection a two day training programme has been organized on 9th & 10th September 2017 on e-procurement. Shri M. Rama Amirtham, Technical Director, e-Procurement Implementation Division, NIC HQ, New Delhi will act as Resource person for the Training programme.

Since it is mandatory for all the Departments/Offices to make purchases through e-Procurement, therefore, all the Heads/Coordinators are requested to make it convenient to attend the training programme along with the faculty/non-faculty members associated with purchases in their Departments/Schools/Units. Further, all the Heads/Coordinators are requested to send the names of such officials who will attend the training programme, latest by 5th September 2017 **positively** on e-mail id ipcell.iitbhu@gmail.com.

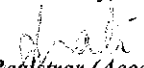
The schedule of the programme is as under:-

Date	Time	Activities
09.09.2017	09:15 AM	Registration
	For Both Day-1 & Day-2	
09.09.2017 & 10.09.2017	10:00 AM to 11:30 AM	Session -1
	11:30 AM to 11:45 AM	Tea Break
	11:45 AM to 01:30 PM	Session - 2
	01:30 PM to 02:15 PM	Lunch Break
	02:15 PM to 03:30 PM	Session - 3
	03:30 PM to 03:45 PM	Tea Break
	03:45 PM to 05:00 PM	Session - 4

The venue for the aforementioned training programme is Committee Room, Ground Floor, Department of Mechanical Engineering, IIT (BHU)

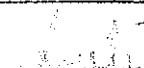
This may please be brought to notice of all the concerned.

Yours faithfully,


Dy. Registrar (Accounts)

Copy forwarded for information to the following:

All the Deans, IIT (BHU),
All the Heads of the Departments / Coordinators of the Schools, IIT (BHU),
All the Professor In-charges, IIT (BHU),
The Coordinators / In-charges of Units / Centres / Offices e.t.c, IIT (BHU),
The Chief Councillor, IIT (BHU)-Gymkhana,
The Chairman, Senate Library Committee, IIT (BHU),
The Chairman, IIT (BHU) - Cafeteria Committee,
The Chairman, Council of Wardens, IIT (BHU),
The Coordinator, GTAC, IIT (BHU),
The Administrative Wardens / Wardens of the Hostels, IIT (BHU)-Hostels,
The Chairman, Web Management & E-mail Services Committee,
The Chairman, IWC, IIT (BHU),
The Dy. Chief Proctor, IIT (BHU),
All the Joint Registrars,
The Deputy Registrar (Accounts),
All the Assistant Registrars,
Dr. V. P. Singh - with a request for photography of the programme
The P.S. to Director, IIT (BHU),
The P.A. to the Registrar, IIT (BHU),
Indian Institute of Technology (BHU), Varanasi


Dy. Registrar (Accounts)