

IMPORTANT INSTRUCTIONS

- You are advised to reach Varanasi at least a day before i.e. by **Monday, July 25, 2016**. You have been provisionally allotted accommodation in **Visvesvaraya/S.N. Bose (For Boys)/ Gandhi Smriti Mahila Chhatravas(Old) (For Girls)**. On arrival, you may contact the official on duty in the hostel to get your room opened. The formal allotment will be made by the Administrative Warden/Warden of the concerned hostel subject to your completing the necessary formalities.
- The IIT(BHU) and its Hostels are located on the BHU Campus approx. 3 Kms. From the Main Gate of the Banaras Hindu University, which is about 10 Kms. from Varanasi Cantt. Railway Station. **Reception Counter at the BHU Main Gate will guide you in reaching to the allocated Hostel.**
- You will be sharing the room with a student of your batch. Each one of you will be provided with some basic furniture. You are advised to bring your own mattresses, pillows, bed sheets, towels, mosquito net, lock and key, etc. This is an indicative list only and specific needs may vary. Each room is provided with a ceiling fan. Though the weather up to September may be humid and warm, it would be appropriate to bring warm clothing for use during November to January. **It would not be possible for the Institute to provide accommodation to the accompanying guardians/parents within the campus. They can arrange their own accommodation in hotels/lodges in the city, details of which can be searched on the internet or as convenient.**
- After confirmed allotment of seat and offer letter from IIT (BHU) you will have to complete Pre-registration for which an on-line academic portal will be made available on **22.07.2016 from 11.00 a.m. onwards. After filling the Profile Registration Form alongwith choice for the Creative Practices courses through online, you are required to submit two copies at the time of registration.**
- You are required to bring the following Original documents alongwith one self attested photocopy for your **Enrolment** in the Indian Institute of Technology (Banaras Hindu University), Varanasi during Registration on **Tuesday, July 26, 2016**:
 - The offer letter.
 - Online Profile Registration Form in duplicate.
 - Printout of the final seat allotment letter from JoSAA.
 - Original and one photocopy of Admit Card of JEE (Advanced)-2016.
 - Dully filled Medical Examination Report (**Annexure 8**, as per format on JoSAA website).
 - Class X (High School) Board Certificate + Mark-sheet/ Any other certificate as proof of date of birth.
 - Mark sheet and certificate of passing the qualifying examination.
 - Valid Certificate of category in the prescribed format (OBC (NCL)/SC/ST/PwD/DS) issued by a competent authority as given on JoSAA website.
 - Attested photocopy of the page in their passport that contains the name, photo and nationality (Only for foreign nationals)
 - Ten copies of your recent passport size photograph and 10 stamp size photograph.
 - Original Migration Certificate and **School Leaving/Transfer Certificate** from the College/School last attended.
 - Form-E (download from Institute website) alongwith self-certified copies of 'Income Tax Return Acknowledgement' of father and mother both or guardian (in case parents are not alive) for the financial year ended on 31st March 2016 received from the Income Tax Department. OR An Income Certificate from revenue official not below the rank of Thasildar or Magistrate class I of the area where the father and/or mother/legal guardian of the student resides.**
 - The Original receipts of all payments made for Seat Allotment and remaining balance fee of e-receipt.

6. FEE: DETAILS OF FEE TO BE PAID BY INDIAN NATIONALS:

	Programme	GE, OBC(NCL)	SC, ST	All PwD [GE, OBC(NCL), SC & ST]
Total Fee at the time of Admission (First Semester)	4-year	Rs. 1,20,700/- (54,033/-)* (20,700/-)**	Rs. 20,400/-	Rs. 20,400/-
	5-year	Rs. 1,21,200/- (54,533/-)* (21,200/-)**	Rs. 20,900/-	Rs. 20,900/-
(Less) Fee paid at the time of Seat Acceptance	Both	Rs. 44,000/-	Rs. 19,000/-	Rs. 19,000/-
Fee due to be paid	4-year	Rs. 76,700/- (10,033/-)* (Nil.)**	Rs. 1,400/-	Rs. 1,400/-
	5-year	Rs. 77,200/- (10,533/-)* (Nil.)**	Rs. 1,900/-	Rs. 1,900/-

* For those students, whose family income is ≤ 5.00 and >1.00 lakh – 1/3 of the tuition fee (2/3 exempted).

** For those students, whose family income is \leq Rs. 1.00 lakh – exempted from tuition fee.

Foreign nationals need to pay US \$ 2000 per semester (all inclusive)

NOTE:

- All students shall have access to interest free loan under the Vidyalaxmi scheme for the total portion of the tuition fee payable.
- In addition to the above, every student has to pay per Semester Institute Mess Advance of Rs. 12000.00 (every semester).

An amount of Rs. 44,000/- [for GE, OBC-NCL, and foreign students] and Rs. 19,000/- [for SC/ST/GE-PwD, OBC-NCL-PwD/SC-PwD/ST-PwD] which was paid at the time of accepting your allotted seat is adjustable against the total payable fees of Rs. 1,20,700/- (Rs. 20400/- for SC/ST/PwD) for 4-year B.Tech./B.Pharm. programmes or Rs. 1,21,200/- (Rs. 20900/- for SC/ST) for 5-year IDD/IMD programmes.

Hence, the balance of admission fee to be paid before registration/academic verification is :

Rs. 76,700/- by GE/OBC-NCL; Rs. 1,400/- by SC/ST/SC-PwD/ST-PwD/GE-PwD/OBC-NCL-PwD (for 4-year B.Tech./B.Pharm. candidates) and Rs. 77,200/- by GE/OBC-NCL; Rs. 1,900/- by SC/ST/SC-PwD/ST-PwD/GE-PwD/OBC-NCL-PwD (for 5-year IDD/IMD candidates)

7. Please submit original of the **Undertaking** each duly completed and signed by you (**Form-A**) and your parent/guardian (**Form-B**), regarding ragging, at the time of registration. **Download from www.iitbhu.ac.in The Principal Regulations on curbing the menace of ragging in higher education Institutions (Second Amendment) Regulations, 2013' before submission of the Undertaking and read carefully.** Ragging in any form is a punishable offence in IIT(BHU), Varanasi.
8. Please submit an **Undertaking** in original, on the proforma (**Form-C**), regarding not going to banks of river/lake/waterfalls/ponds, use of intoxicants etc. in the concerned hostel, parties or elsewhere, duly completed and signed by you and your parent/guardian, at the time of registration. **Download from www.iitbhu.ac.in.**
9. You may further note that keeping/using of motorized 2/3/4-wheelers in hostel premises is strictly prohibited, and as per rules any student found using motorized vehicles of above type, and in hostel/University Campus shall be subject to appropriate disciplinary action including expulsion. Please also submit enclosed undertaking (**Form-D**) regarding not keeping vehicle in the concerned hostel, as we are trying to make our campus as "**Green Campus**", where your full support is solicited.
10. There shall be a diagnostic test in Basic English **on 27.07.2016 from 9.00 a.m. to 10.00 a.m.** for those students, who scored less than 80% marks in English or for whom English was not an optional subject in the qualifying examination to test their reading, writing and comprehending abilities in English. Based on the result of the test, some students would be asked to register for "Basic English" course so that they do not have any problem in understanding the lectures.
11. Classes will start from **Wednesday, July 27, 2016**. Between 27th July, 2016 to 20th August, 2016 an Induction Programme will be held from 6.00 hrs to 22.00 hrs, which includes departmental visits, credit courses of Human Values, Creative Practices, Basic English and Physical Education, etc. After that from 22nd August, 2016 onwards the classes start for core courses of the semester. **It is mandatory for all students to attend the Induction Programme.** Time Table related to Induction Programme can be downloaded from the Institute website from July 20, 2016. The academic programme will be quite demanding during every semester. However, you will also be having ample scope for pursuing your hobbies/interests, etc.
12. Though the Institute's class rooms, laboratories etc. are within walking distance from the hostels, many of our students normally use pedaled bicycles for quick movement within and outside the campus.
13. You are required to deposit the admission fee and Institute Mess Advance, **₹ 12,000.00 (Rupees Twelve Thousand only)** on the link provided at Fresher's Information Portal on our Home Page. **You are advised to keep your mobile, which was registered during JEE(Advance)-2016 for completion of Fee payment process.**
14. Students are advised to download and fill-up the State Bank account opening form, get it verified by the Admin. Warden/ Warden for opening an account in IT-BHU branch of State Bank of India.
15. If you are receiving any medical treatment/precaution, please bring relevant prescription(s) and health/test reports with you. These will help our physicians to attend to you in case of an emergency.
16. Your **admission is liable to be cancelled** at any time during the course of study if:
 - (i) the candidate was born before October 01, 1991 (before October 01, 1986 in the case of SC/ST/PwD candidates).
 - (ii) not passed qualifying examination as per Information Brochure of JEE(Advanced)-2016.
 - (iii) candidates should be within the 20-percentile of their respective Class XII boards or should have 75% (GE, OBC-NCL) or 70% (SC, ST, PwD) aggregate marks, irrespective of whether they completed Class XII in 2015 or 2016.
 - (iv) it is detected that you have submitted **false certificates/information or have concealed facts** during registration.
 - (v) You are involved in acts of **misconduct/indiscipline/ragging/breach of undertaking submitted.**

In case you need any further help after arriving in our campus, please contact your **Hostel Administrative Warden/Warden**.

Some Important Contact Nos. for Emergency Purposes:

Office of the Academic Affairs, IIT (BHU)	0542-6702066; 6702067; 6702075
Council of Wardens	Chairman (Dr. Prabhakar Singh): 0542-2575797
Visvesvaraya Hostel	Admin. Warden (Dr. G.S. Mahobia): 09889296522
	Warden (Dr. S.K.Singh): 07376938254
	Warden (Dr. P.C. Pandey): 09450709182
S. N. Bose Hostel	Admin. Warden (Dr. Anurag Ohri): 08081765686
	Warden (Dr. Rajeev): 0951941396
	Warden (Dr. Amit Kumar Singh): 09452563864
Gandhi Smriti Mahila Chhatravas (Old)	Admin. Warden (Dr. Medha Jha): 08081903353
	Warden (Dr. Shail Upadhyay): 09889446217