



भारतीय
प्रौद्योगिकी
संस्थान
काशी हिन्दू विश्वविद्यालय



INDIAN
INSTITUTE OF
TECHNOLOGY
BANARAS HINDU UNIVERSITY

कुलसचिव कार्यालय
(प्रशासन)

Office of the Registrar
(Administration)

Ref. No.: IIT/(BHU)/ADM/Tender/1/L.V.-T.D. (C.M.S)/ ८७९

Dated: 10.01.2024

**Tender Name: Supply of Security Personnel (2023_IITBU_787766_1) &
Supply of Manpower (2023_IITBU_78 7843_1)**

**Tender reference No.: IIT(BHU)/Admin/2023-24/01 dated 28.12.2023 &
IIT(BHU)/Admin/2023-24/02 dated 28.12.2023**

Queries addressed during the Pre-Bid Meeting held on 10.01.2024.

Sl. No.	Point consider during pre-bid meeting.	Decision of the committee.
1.	We have been issued experience certificates from clients prior to the date of publication of this tender, those certificates have these required details as mentioned in your tender documents. Can we submit those certificates?	Please refer the point (ii) of Note of Clause no. 02 of Section - VII of the Tender Document and submit the Bid accordingly.
2.	Is there requirement of any documents in hard copies ?	Please refer the Clause-11 of Section- III of the Tender Document and submit the Bid accordingly. However, the Tender Fee and EMD (if applicable) need to be submitted in Original (Hard copy) so as to reach the same to the "Registrar, Indian Institute of Technology (BHU), Varanasi," latest by 18.01.2024 (17:00 Hrs).
3.	Turnover requirement for submission of bidder for one service	As per Tender Document
4.	MSME certificate is valid for EMD exemption?	Please refer the Clause-3 & 4 of Section- III of the Tender Document EMD exemption will be allowed as per GOI rules as applicable on date of submission of bids.
5.	Do we need to submit hard copy of Technical Bid?	Please refer the Clause-11 of Section- III of the Tender Document.

10/6

		However, the Tender Fee and EMD (if applicable) need to be submitted in Original (Hard copy) so as to reach the same to the “Registrar, Indian Institute of Technology (BHU), Varanasi,” latest by 18.01.2024 (17:00 Hrs).
6.	Kindly clarify whether the prescribed two sets of uniform, one pair of shoes has to be mandatorily provided to all unskilled and skilled manpower.	This para is not applicable in the Tender for Supply of Manpower, therefore the same may be ignored.
7.	Kindly clarify the nature and frequency of required medical examination during contract period.	As per Tender document.
8.	Page No.- 22 (i) Mandatory Five Years - The Bidder must have at least 05 years’ experience of providing security Services to organization (to be considered from the date of registration, supported by relevant documents). Since the bid invited for supply of manpower services tender, therefore It is requested to revise / amend the existing highlight text /clause as below: (i)Mandatory Five Years - The Bidder must have at least 05 years’ experience of Supply of Manpower Services to organization (to be considered from the date of registration, supported by relevant documents).	The word “ Security Services ” may be read as “ Manpower Services ”
9.	Page No. - 23 Kindly clarify whether the mentioned affidavit has to be uploaded on e-tender portal only or it has also to be submitted in original at your esteemed office.	The scanned copy of the said affidavit has to be uploaded on the CPP Portal along with the bid and Original (Hard copy) is required to be submitted during Stage-II i.e. Document Verification and Presentation.
10.	Kindly clarify whether the mentioned affidavit has to be uploaded on e-tender portal only or it has also to be submitted in original at your esteemed office.	The scanned copy of the said affidavit has to be uploaded on the CPP Portal along with the bid and Original (Hard copy) is required to be submitted during Stage-II i.e. Document Verification and Presentation.
11.	Kindly clarify whether the duly filled & signed Statement of	Yes

File

	Details of Expenditure for justification of service charges has to be uploaded alongwith technical bid.	
12.	Kindly clarify whether the bonus, gratuity, EPF, ESI and other statutory parts are reimbursable to service provider or the cost towards these statutory compliances are to be provisioned out of the quoted service charges.	Admin./Service Charge payable on Gross Wages Only.
13.	Is there any existing manpower be absorbed or the selected agency will have to deploy all the required manpower with fresh candidates for this project ?	As per Tender Document.
14.	MSME Certificate is valid for EMD exemption?	Yes
15.	Do we need to submit hard copy of Technical bid ?	No. However, the Tender Fee and EMD (if applicable) need to be submitted in Original (Hard copy) so as to reach the same to the "Registrar, Indian Institute of Technology (BHU), Varanasi," latest by 22.01.2024 (15:00 Hrs).
16.	We have been issued experience certificates from clients prior to the date of publication of this tender, those certificates have these required details as mentioned in your tender documents. Can we submit those certificates ?	Please refer the point (ii) of Note of Clause no. 02 of Section - VII of the Tender Document. You may submit the Bid accordingly, if, wish to do so.
17.	Is there requirement of any documents in hard copies ?	Please refer the Clause-11 of Section- III of the Tender Document and submit the Bid accordingly, if they wish to do so. However, the Tender Fee and EMD (if applicable) need to be submitted in Original (Hard copy) so as to reach the same to the "Registrar, Indian Institute of Technology (BHU), Varanasi," latest by 18.01.2024 (17:00 Hrs).
18.	Page no. 23 point 3 - An affidavit in original for Never been blacklisted and the name of the firm or company has not been changed.	Document to be submitted as per bid.

Handwritten signature

19.	Whether rate revision in minimum wages will be considered or not?	Yes. As per Tender Document.
20.	EMD is which form accepted? Only DD or BG is accepted ?	The bid security may be accepted in the forms as admissible under the GOI guidelines on the same as applicable on the last date of submission of bids.
21.	Does income tax return has to be uploaded ?	Please refer to Tender Document.
22.	What are provision for the staff bonus & gratuity and weather it will be claimable or not! Kindly clarify?	Please refer to Tender Document.
23.	Allotment of dress are included in Service charge or it may be claim with the bill ?	As per Tender Document.
24.	What are the no. of existing staff working currently? Estimated staff are 200 as the tender notice, the whole staff will be recruited by service provider or Institute establishment will hire? Kindly clarify?	As per Tender Document.
25.	What are the billing cycle or clearance of claimed bill for the salary of staff ?	As per Tender Document.
26.	Office for the deployed supervisor of service provider will be provided or not ?	No.
27.	Is it's compulsory to supplying Manpower Supply only in Educational Institute.?	As per Tender Document.
28.	If Company is outside U.P. is compulsory to registered with local labour department?	As per Tender Document.
29.	Local Branch office required any previous or how older registered	As per Tender Document.
30.	Is MSME relaxations?	Yes, to the extent Government of India guidelines.
31.	As per Clause 1(iv) providing Security Services to any Centrally Funded Educational Institutions / Universities / Government / Semi Government Departments / Government Autonomous Bodies in at least any one of the last three years (2020-21, 2021-22, & 2022-23) is permitted whereas Clause 2	No change accepted. As per Tender Document.

pbw

	(ii) restricts provision of Security Services Universities / Government / Semi Government Departments / Government Autonomous Bodies. So kindly clarify whether Clause 1(iv) or Clause 2 (ii) shall prevail.	
--	---	--

10/01/24

**Joint Registrar (Admin.)-II &
Member Secretary (Tender Committee)**



भारतीय प्रौद्योगिकी संस्थान(का.हि.वि.) वाराणसी – 221005 भारत
Indian Institute of Technology(BHU) Varanasi-221005 India
Tel. No. : 91-542-236676 Fax No. : 91-542-2368428 Email: administration@iitbhu.ac.in Web:
iitbhu.ac.in

